



ARDINGLY PARISH COUNCIL

Parish Clerk: Bernadette Cox
Email: Clerk@ardingly.org

Minutes of the Ardingly Parish Council Meeting held on Tuesday 10th May 2022 at 7.30pm at Hapstead Hall

Present

Councillor D. Stutchbury (Chairman)
Councillor C. Hotblack (Vice Chairman)
Councillor R. Chalk
Councillor J. Paul
Councillor M. Meldrum
Councillor V. MCcaig
Councillor D. Port
Councillor B. Strutton

In Attendance Mr. R Wheatley (RFO)
Mrs. B Cox (Clerk)

0668.1 Public Questions

There were no Members of the Public Present

0669	Procedural Matters 0669.1 Election of Chair Councillor Hotblack proposed Councillor Stutchbury remain Chair, Councillor Stutchbury advised he wished to remain as Chairman. Councillor Port proposed Councillor Meldrum to be considered as Chair who advised she would like to be considered as Chair. The Parish Council voted 5/3 that Councillor Stutchbury remain as Chairman of the Parish Council 0669.2 The Chair to sign the Declaration of Acceptance of Office
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	<p>Councillor Stutchbury signed his declaration of Acceptance of Office witnessed by the Clerk</p> <p>0669.3 Election of Vice Chair</p> <p>Councillor Stutchbury proposed Councillor Hotblack remain as Vice Chair, Councillor Hotblack advised he wished to remain as Vice Chairman.</p> <p>The Parish Council voted unanimously that Councillor Hotblack remain as Vice Chairman of the Parish Council</p> <p>0669.4 The Vice Chair to sign the Declaration of Acceptance of Office</p> <p>Councillor Hotblack signed his declaration of Acceptance of Office witnessed by the Clerk</p> <p>0669.5 To accept apologies for absence</p> <p>Apologies were accepted from Councillors Horsman and Burr</p> <p>0669.6 To accept any declarations of interests</p> <p>There were no declarations of interest received</p> <p>0669.7 To confirm and sign the minutes of the Parish Council meeting held on the 10th of May 2022</p> <p>The minutes of the Parish Council meeting held on the 10th of May 2022 were then duly APPROVED by the Council and the Chairman signed a copy of the same as a true and An accurate record of the proceedings</p> <p>Councillor Meldrum raised that she felt it would be better practice to circulate the minutes after the meeting they related to, to support the Members to recall any actions required by Members</p>
<p>0670</p>	<p>Governance</p> <p>0670.1 To approve the change of correspondence address for the Parish Council</p> <p>It was unanimously approved that the PC change their correspondence address to Hapstead Hall, Ardingly</p> <p>0670.2 To appoint a Councillor as the Parish Council’s representative on the Rotary Clubs Councillors Forum</p> <p>It was unanimously approved that Councillor Chalk be the APC Member on Rotary Clubs Councillors Forum for 22/23</p> <p>0670.3 To review and approve the 22/23 Parish Council Committee Membership</p> <p>The Membership of the PC Committees and outside bodies were reviewed and the following amendments were made;</p> <p>Councillor John Paul was added to the Recreation, Planning and Communication Committees, the Asset Review Working Party and appointed as an APC representative for Ardingly College</p>

	<p>Councillor Port was added to the Finance Committee and appointed as an APC representative for St Peters School</p> <p>Councillor Meldrum was added to the Staffing Committee</p> <p>Councillor Strutton was removed from the Wellbeing Working Party</p>
0671	<p>0671.1 To receive and approve the Clerk's report</p> <p>The Clerk's report was unanimously approved</p>
0672	<p>Finance</p> <p>0672.1 To receive and approve the schedule of payments since the last meeting</p> <p>The schedule of payments since the last meeting was accepted and APPROVED</p> <p>0672.2 To receive the Finance Reports</p> <p>The Finance Report was accepted and APPROVED</p>
0673	<p>Planning Committee</p> <p>0673.1 To review the Mid Sussex Council Local Validation List for Validation of Planning applications</p> <p>The aforementioned list was discussed, and a comment of NO OBJECTION was agreed</p> <p>0673.2 DM/22/0457 Demolition of existing dwelling and replace with new 4 bedroom Dwelling, Shellbrook, High Street, Ardingly</p> <p>After discussion, the Parish Council unanimously agreed to "echo" the comments made by the MSDC Officer in relation to this application</p>
0674	<p>General Matters</p> <p>0674.1 To approve the quote for the tree works required in the Recreation Ground</p> <p>The aforementioned quote was unanimously accepted and approved by the Parish Council but it was noted that the Clerk should seek clarification in relation to the stump removal</p> <p>0674.2 To approve the purchase of a new picnic bench for the playground</p> <p>After discussion, it was approved that a Large Standard Picnic Table in brown be purchased and installed up to the value of £1200 from the Playground EMR</p> <p>0674.3 To receive a report from the Pavilion Working Party in relation to long term storage requirements for the Pavilion users</p> <p>The aforementioned report from the Working Party was received and accepted</p>

	<p>0674.4 To discuss and approve the need for a long term storage solution for Pavilion users</p> <p>After discussion, it was agreed that the requirements for the storage were not clear and more work needed to be completed by the Working Party to identify storage needs and any possible free storage solutions</p> <p>0674.5 To approve the quote from the Parish Council’s preferred contractor to clear the area surrounding the PC’s garage and Public Toilets</p> <p>The aforementioned quote for the Parish Council’s preferred Contractor was accepted and approved</p> <p>0674.6 To consider and approve a long-term storage solution for the Pavilion users and associated costs</p> <p>This item was deferred due to the outcome of item 0674.4</p> <p>0674.7 To receive an update from the PC’s SEAS representatives on their recent meeting with SEAS</p> <p>A verbal brief was received and the key points to note were as follows;</p> <p>SEAS appear to be “listening” to the Village and are now applying a Traffic Light System to all Events in relation to potential noise and traffic that accompanies these events although they did agree that there have been failures in their system and they are committed to continuing to work to reduce these occurrences</p> <p>0674.8 To receive an update from the Wellbeing Working Party on the upcoming Jubilee Village Celebration arrangements</p> <p>The Clerk gave a verbal brief on the ongoing arrangements the key points were as follows;</p> <p>ACT is now stepping back from leading the Jubilee Lunch/Street Party and the PC are taking ownership as this supports the PC’s Insurance being used for the Event</p> <p>The Wellbeing Working Party are meeting weekly to review actions so far and identify any outstanding actions the Clerk is applying for all associated road closures and event licenses on behalf of the PC</p> <p>Nearer the date volunteers will need to be identified to support “on the day”</p>
<p>0675</p>	<p>Matters of public urgent importance or matters to be considered under the scheme of delegation</p> <p>There were no items of urgent importance or matters to be considered under the Scheme of Delegation received</p>
<p>0676</p>	<p>Future meeting dates</p> <p>0676.1 The next meeting of the Parish Council is to be held on the 14th June 2022 at 7.30pm</p>