



## **ARDINGLY PARISH COUNCIL**

Parish Clerk: Bernadette Cox  
c/o The Post Office, 37 High Street, Ardingly, West Sussex, RH17 6TB  
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### **Minutes of the Ardingly Parish Council Meeting held on Tuesday 8<sup>th</sup> February 2022 at 7pm at Hapstead Hall**

#### **Present**

Councillor D. Stutchbury  
Councillor C. Hotblack (Chairman)  
Councillor P. Burr  
Councillor R. Chalk  
Councillor J Horsman  
Councillor K. James  
Councillor M. Meldrum  
Councillor MCcaig  
Councillor Port  
Councillor B. Strutton

In Attendance Mr. R Wheatley (RFO)  
Mrs. B Cox (Clerk)

#### **0623.1 Public Questions**

Mrs. Samson raised the issue of extra Christmas Lights being fixed to the Village Oak Tree specifically if this was environmentally fiscally mindful in the current climate.

Fiona Rocks gave the Council a verbal brief on the progress ACT were making on the Village Jubilee Celebrations. She suggested that a Joint Agency meeting be arranged between ACT and APC

Rob Lawson questioned if the Moles in the Recreation ground were being treated, The Clerk explained at present she has not been able to locate a contractor that is willing to treat them as often public aversion to treating them leads to traps being dug up and they then become a larger hazard than the moles themselves

A member of the public raised that the minutes on the website don't appear to be up to date and the link to Councillor J Horsman's DOI does not take you to that document. The Clerk advised she would look into the issues raised.

<p><b>0624</b></p>	<p><b>Procedural Matters</b></p> <p><b>0624.1 To accept apologies for absence</b></p> <p>Apologies were received from Councillor L. Davis</p> <p><b>0624.2 To accept any declarations of interests</b></p> <p>There were no declarations of interest received</p> <p><b>0624.3 To confirm and sign the minutes of the Parish Council meeting held on the 11<sup>th</sup> of January 2022</b></p> <p>The minutes of the Parish Council meeting held on the 11<sup>th</sup> of January were duly <b>APPROVED</b> by the Council and the Chairman will sign a copy of the same as a true and Accurate record of the proceedings</p>
<p><b>0625</b></p>	<p><b>Governance</b></p> <p><b>0625.1 To approve the addition of Councillor MCcaig to the Wellbeing and Events WP membership</b></p> <p>It was unanimously RESOLVED that Councillor MCcaig be on the Wellbeing and Events WP</p> <p><b>0625.2 To review and adopt the Parish Councils updated Environmental Policy</b></p> <p>This item was deferred to the March PC Meeting as members felt they had not received sufficient time to read the document prior to this meeting</p>
<p><b>0626</b></p>	<p><b>Finance</b></p> <p><b>0626.1 To receive and approve the schedule of payments since the last meeting</b></p> <p>The schedule of payments since the last meeting was accepted and <b>APPROVED</b></p> <p><b>0626.2 To receive the Finance Reports</b></p> <p>The Finance Report was accepted and <b>APPROVED</b></p> <p>Councillor Meldrum asked the Clerk if she now had everything she needed to create and circulate the Allotment Invoices to the Allotment Holders. The Clerk advised she did but she had not yet completed this task</p>
<p><b>0627</b></p>	<p><b>Planning Committee</b></p> <p><b>To consider planning applications as below and any others which may arise in the meantime</b></p> <p><b>DM/22/0166 1 x Lime Tree - Crown reduction by 2.5m, Jordans Cottage Street Lane, Ardingly, Haywards Heath</b></p>

After Discussion a comment of NO OBJECTION was agreed

**DM/22/0160 Use of land as garden in association with Lywood Dairy. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the existing use cannot be taken into account. Lywood Dairy, Lindfield Road, Ardingly, Haywards Heath**

After Discussion a comment of NO OBJECTION was agreed

**DM/22/0197 Proposed re-roofing of the existing Sussex/Wealden sandstone and Horsham stone slate roof of Wakehurst Place. The proposed works also include external fabric repairs, repairs to rainwater goods, masonry repairs, glazing repairs, temporary works, structural repairs, fire compartmentalisation, fire alarm installation, and co-ordinated maintenance access. Wakehurst Place, Selsfield Road, Ardingly, Haywards Heath**

After Discussion a comment of NO OBJECTION was agreed

**0628 General Matters**

**0628.1 To approve the specification and drawings for the Pavilion refurbishment**

After brief discussion it was agreed that the specifications and drawings were not ready for discussion/approval and that if they were "ready" prior to the March PC Meeting an Extraordinary Meeting would be called to approve them

**0628.2 To approve both the advert content and associated costs for the Expression of Interest Advert for the Tender of the Pavilion refurbishment**

The content and associated costs of the Tender Advert for the Pavilion Refurbishment were unanimously approved

**0628.3 To request the PC contribute a third of the costs totaling £660 of a Defib to be purchased by the Cricket Club and located at the Pavilion**

After discussion the PC resolved to contribute £660 to the purchase of a Defib to be located at the Pavilion

**0628.4 To approve the quote for the identified necessary work to the public toilets totaling £1340.23 (inclusive of VAT)**

After discussion the quote was approved a note was made for the Clerk to request that The Job Father "take a look at" the Hand Washer Units within the Public Toilets and provide a quote

**0628.5 To discuss the purchase of additional lights for the Old Oak Tree**

Councillor Chalk advised she had no information for discussion on this item as the contractor had not yet come back to her

**0628.6 To approve a budget of up to £700 to support the Village Queens Jubilee Celebrations**

	<p>Councillor K James gave a verbal brief on the upcoming Jubilee Celebrations being arranged by ACT of which she and Councillor Meldrum are members</p> <p>She explained MSDC had provide a grant but ACT would like to request a further up to amount of £700 from the Parish Council to cover additional costs as per her pre circulated report</p> <p>After Discussion the Council resolved 8/2 abstains to approve a budget of up to £700 for the Village Queens Jubilee Celebrations</p> <p><b>0628.7 To approve a budget of up to £200 to support Christmas 2022 Celebrations within the village</b></p> <p>After discussion an up to £200 budget was unanimously approved</p> <p><b>0628.8 To approve a further £10 to be added to the previously approved £90 towards the purchase of Poppies for Remembrance Day to account for any price increase between the 21/22 and 22/23 season</b></p> <p>After Discussion it was unanimously approved that a further £10 be added to the previously approved £90</p> <p><b>0628.9 To receive an update on SA25 from Councillor Hotblack</b></p> <p>Councillor Hotblack gave a verbal brief on SA25 the key points were as follows;</p> <p>Original allocation was 100 units</p> <p>Current allocation is 35 units</p> <p>PC responses focused on boundaries and density, as well as defining the screening of the build area and ownership of the open space</p> <p>Councillor Meldrum raised that she felt the PC response was not strong enough</p> <p>Councillor Hotblack explained that this consultation/response was to comment on the amendments only</p> <p><b>0628.10 To receive an update from Councillor Davis on Traffic</b></p> <p>Councillor Hotblack gave a summary in Councillor Davis's absence the key points were as follows;</p> <p>Ardingly's allocation in the WSCC Scheme will be in the design stage in 22/23 and then move to the Action stage in 23/24</p>
<p><b>0629</b></p>	<p><b>Matters of public urgent importance or matters to be considered under the scheme of delegation</b></p> <p><b>0629.1 The Clerk requested that the PC set the date for the Annual Parish Meeting so the Editor of the Village Voice could publish the date</b></p> <p>After discussion a date of the 24<sup>th</sup> of May was approved as the date of the Annual Parish Meeting</p>

	<p><b>0629.2 Councillor Meldrum asked the Clerk why the notice boards were not as current as they should be and the Clerk explained her printer was not working</b></p> <p>Councillor Meldrum advised the Clerk that if she emailed any relevant items to her that she would print the items and update the notice boards for her</p>
<b>0630</b>	<p><b>Future meeting dates</b></p> <p><b>0630.1</b> The next meeting of the Parish Council is to be held on the 8<sup>th</sup> of March 2022 at 7.30pm</p>