



ARDINGLY PARISH COUNCIL

Parish Clerk: Bernadette Cox
c/o The Post Office, 37 High Street, Ardingly, West Sussex, RH17 6TB
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Minutes of the Remote Ardingly Parish Council Meeting held on Tuesday 9th February 2021 at 7pm on the Microsoft Teams Platform

Present

Councillor D. Stutchbury (Chairman)
Councillor C. Hotblack (Vice Chairman)
Councillor P. Burr
Councillor R. Chalk
Councillor L. Davis
Councillor J. Horsman
Councillor J. James
Councillor K. James
Councillor M. Meldrum
Councillor G. Taylor

In Attendance Mrs. B Cox (Parish Clerk)
Mr. R. Wheatley (RFO)

1644.1 Public Questions

Sarah Chapman explained she and the Climate Action Group had made a start on reviewing the Parish Council Environmental Policy, with the support of Ben Sampson. Councillor Hotblack explained that Councillor Davis had shown interest in becoming a PC representative on the Climate Action Group and after discussion it was agreed that Councillor Davis would join Councillors K James and Strutton on the group.

Fiona Rocks approached the Parish Council to thank them for their support of the Ardingly Connected Together Group. She explained there was now a book/DVD swap set up in Hapstead Hall, Tues and Thu between 8am and 4pm. She explained Hapstead Hall have Risk Assessed this innovative. She also explained that the recipe boxes are still being delivered to those within the village who need support. The Chairman asked Fiona Rocks if she could forward the Risk Assessment to the Clerk for info.

George Ruse asked the Parish Council for an update on the progress with the Post Office service possibly being returned to the village. The Clerk explained that at last contact with the Post Office it was left that the PC was willing to work with the Post Office to identify a suitable location but the Post Office due to a change in responsibilities did not yet have an identified officer to liaise with the PC and that a member of the PO would be in touch in January. The Clerk agreed she could chase this.

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| <p>1645</p> | <p>Procedural Matters</p> <p>1645.1 To accept apologies for absence Councillor Strutton offered his apologies</p> <p>1645.2 To accept any declarations of interests There were no declarations of interest received</p> <p>1645.3 To confirm and sign the minutes of the Parish Council meeting held on the 12th of January 2021 The minutes of the Parish Council meeting held on the 12th of January 2021 were duly APPROVED by the Council and the Chairman will sign a copy of the same as a true and Accurate record of the proceedings once the government restrictions in place for Covid19 are lifted.</p> <p>1645.4 To confirm and sign the minutes of the Parish Council meeting held on the 19th of January 2021 The minutes of the Parish Council meeting held on the 19th of January 2021 were duly APPROVED by the Council and the Chairman will sign a copy of the same as a true and Accurate record of the proceedings once the government restrictions in place for Covid19 are lifted.</p> <p>1645.5 To resolve that the public and press be excluded from discussion on item 1652.1 due to the confidential nature of said item It was RESOLVED that the public and press be excluded from discussion on item 1652.1</p> | |
| <p>1646</p> | <p>Clerks Report</p> <p>1646.1 To receive the Clerks Report Members had been supplied with a copy of the Clerks Report prior to the meeting. The contents of the Clerks report were accepted and APPROVED</p> | |
| <p>1647</p> | <p>Finance</p> <p>1647.1 To receive and approve the schedule of payments since the last meeting The schedule of payments since the last meeting were APPROVED</p> <p>1647.2 To receive the Finance Report The RFO highlighted that the payments in January totaled £899. The RFO explained there was an urgent payment made to RBPM to repair the Toilet Block and other payments such as the SSALC RFO training, the December Salaries, and NODE 15 had also been made. The RFO explained there were two outstanding payments awaiting authorisation by the bank signatories.</p> <p>The February Finance Report was accepted and APPROVED</p> | |
| <p>1648</p> | <p>Planning Committee</p> <p>DM/21/0351 Single Story side extension and garage conversion from double to single garage and office/bedroom, 2 Sumners, Ardingly, Haywards Heath</p> <p>Councillor Hotblack shared the planning documents via share screen. He explained that visually there appeared to be no differences. Councillor Stutchbury questioned whether the conversion would mean the applicants would be parking on the street. Councillor</p> | |

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| | <p>Hotblack explained that they were halving the garage but the parking inside the garage would remain. After discussion it was agreed that the Parish Council would submit a comment of NO OBJECTION</p> | |
| <p>1649</p> | <p>General Matters</p> <p>1649.1 To receive the quotes for the refurbishment of the Tennis Courts This item was deferred as the Clerk is awaiting the return of quotes from identified contractors.</p> <p>1649.2 To receive the updated Tender figure from Comber and Son for the Pavilion refurbishment and extension</p> <p>Councillor Stutchbury explained he was still in discussion with the preferred contractor as after receiving the renewed quote and noting a renewed figure of appx £255,000 it was felt that the best approach would be a phased build/refurbishment as this would reduce the initial funds required to start works.</p> <p>There were concerns raised that the project to be undertaken should match the available/obtainable funds and the planned refurb and extension was not finically possible in the current economic climate.</p> <p>The Clerk explained that she had concerns over the phased build/refurbishment suggestion and was unsure whether taking this route would still mean a fair tender process had been observed or whether the change to the existing planned project would require going back out to tender unless the preferred tender could commit to the already accepted price regardless of the timescale dictated by the PC's finances.</p> <p>This was countered by the suggestion that the full project would be completed just in phases when funds became available and therefore there was no requirement to re tender.</p> <p>Councillor J James tabled the suggestion that a much lesser project would be more viable in the current climate and that such a project should focus on completing any existing repairs and ensuring the pavilion was safe to open in time for the lifting of current Covid restrictions.</p> <p>There was also discussion that a previously tabled suggestion of a middle ground project, costing appx £80,000 might also be a more viable option than the existing planned refurb and extension.</p> <p>After discussion it was agreed that the PC should investigate the phased approach to the current planned project, including pricing and time scales.</p> <p>The Parish Council voted unanimously that Councillors Stutchbury, Chalk and Meldrum will liaise with Comber & Son on a phased approach to the current planned Pavilion refurb and extension, including pricing and timescale and report their findings back to Full Council at the February PC Meeting.</p> | |

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| | <p>1649.3 To consider any refurbishment works required to ensure the Pavilion is at a standard where it can be reopened for use after Covid 19 restrictions are lifted. This item was dismissed due to the outcome of the item 1649 (above)</p> <p>1649.4 To consider the Parish Council response to the email and attached letter received from Martin Beaton, Chairman Aldingbourne Parish Council in connection with WSALC After discussion it was felt that Ardingly Parish Council could not support the suggestions made in the aforementioned letter but the Clerk would write to express Ardingly Parish Council's concerns to WSALC directly.</p> <p>1649.5 To consider a request received from the family of an Ex-resident to place a memorial bench within the parish Councillor Hotblack explained that he had received a memorial bench request from a Mrs. Joe Maidment. The Parish Council approved the request in principle pending confirmation of details e.g., size of bench, location of bench</p> <p>1649.6 To consider the proposal to renew the Twinning association with Beuzeville After discussion it was felt that the Parish Council "itself" cannot take on this association but should support raising awareness of the need for volunteers using, the Village Voice, Facebook, links with St Peter's School.</p> <p>1649.7 To consider a response to the issues raised via email from a local resident in connection within Parking on Loaders/Street Lane It was agreed this letter be passed to the Traffic Working Party for response.</p> | |
| 1650 | <p>Matters of public urgent importance or for future inclusion on agenda</p> <p>To approve the date and format for the Annual Parish Meeting</p> <p>To consider the purchase of further lights for the Oak Tree</p> | |
| 1651 | <p>Confidential</p> <p>1651.1 Staffing Matters Discussion on this item is confidential due to its nature e.g., Staffing Matters</p> | |
| 1652 | <p>Future meeting dates</p> <p>1652.1 The next meeting of the Parish Council will be held on the 9th March 2021 at 7pm</p> | |