

	<p>1190.2 The schedule of payments for November totaling £9,321.91 were circulated by the RFO, the Council resolved the schedule.</p> <p>1190.3 The RFO circulated the financial report. It appears the bank issues had been resolved; compensation of £100 was received for errors made by the bank.</p> <p>1190.4 The Finance Committee had discussed the draft budgets which were circulated in advance of the meeting to the Council by the RFO. It was discussed that due to the new General Data Protection Regulations coming into effect that the Council resolved to budget an additional sum of £150 in relation to possible costs as the Clerk cannot act as the Data Protection Officer. The RFO noted information in relation to the costs of Elections and that an estimated cost of a parish election would be in the region of £2,000, if at any time a by-election was called the cost could be in the region of £4,000. Currently the Council hold £1,000 in earmarked reserves for election costs. The matter was discussed, and it was resolved to move £3,000 into the Election ear marked reserves from General reserves.</p> <p>1190.5 The draft precept was circulated in advance of the meeting and prior to any amendments was currently £81,082 an increase of 1.99% on last years precept of £79,501. The RFO noted that the Tax Base calculations from MSDC had just been received and in effect due to the Standgrove development the precept would be spread over more households and residents would therefore see no increase in their council tax bill. The RFO will amend the figures as noted in point 1190.4 and bring back the draft budget and precept for final approval at the January Parish Council meeting for submission to MSDC before the 31st January 2018.</p> <p>1190.6 As noted in the Finance report the RFO requested to undertake end of year training on the Rialtus software system. The Council resolved the cost of this training which would be in the region of £240 to include travel expenses as the training takes place in Swindon.</p> <p>1190.7 Review of Mary Puckle Reserves. The Clerk advised that she could find no formal paperwork in relation to the terms of the will. However, she had found some notes which seemed to confirm that the interest had been paid to St Peters Primary school in the past and that the Mary Puckle Legacy Committee had recorded on the 20th January 2003 that 'funds were to be spent on enhancing the Recreation Ground and not day to day expenses'. Following discussions, it was therefore proposed that of the £16,044 Mary Puckle Account reserves, £1,000 would be donated to the school for a suitable sporting project and the remaining balance would be used by the Parish Council to go towards the pavilion refurbishment and that something in the pavilion should be note her contribution as a legacy to her name, this was resolved by the Council. The Council asked RC to liaise with the Primary School in relation to the donation and report back to the Council.</p> <p>1190.8 The Finance Committee had reviewed the internal auditor at their meeting on the 15th November and recommended to the Council that Peter Frost should be re-appointed as the Councils internal auditor. The Council resolved to reappoint Peter Frost as the internal auditor.</p>	<p>RFO</p> <p>RFO</p> <p>RFO</p> <p>RC</p> <p>Clerk</p>
<p>1191.</p>	<p>Environment & Traffic Committee</p> <p>1191.1 The minutes of the meeting held on the 12th October 2017 were circulated and noted.</p> <p>1191.2 Traffic Calming Project. Following the completion of the installation a meeting was held with Richard Speller (WSCC Highways), SN, FR, Sarah Chapman and the Clerk to look at the completed project and prepare a written report to submit to WSCC Highways in relation to areas of concern. The report was circulated to all Councillors. The report was discussed and it was resolved that a formal stage one complaint should be submitted to WSCC Highways, although it was noted that positive feedback had been received on some areas of the project. It was noted that Councillor Bill Acraman should be aware of the issues and that a meeting should be arranged with him in the future to move forward with further stages.</p> <p>FR advised that the SID boxes would be ready to go next week, with some final paperwork that needed to be put together. It was noted that the data needs to be extracted so the Council can start using the information.</p> <p>1191.3 SN/FR reported that the bulb planting held on the morning of the 25th November had been a great success with volunteers planting over 700 bulbs around the gateway areas of the village.</p> <p>1191.4 Access Protection Line/Hatched area in Street Lane. The Clerk had received confirmation from Richard Speller that the Community Highway scheme in relation to creating off road parking in this area had not been accepted as it was not seen as a priority by WSCC.</p>	<p>Clerk/SN</p> <p>FR/WM</p>

1198.	<p>Social Media and Website</p> <p>1198.1 It was noted that the Council currently have two domain names and one is not used. It was resolved that the website domain ardinglyvillage.com should be let to expire when the agreement comes to an end in March 2018.</p> <p>1198.2 The item relating to social media policy will be added to the January agenda for discussion.</p>	Clerk
1199.	<p>Remembrance Day 2018</p> <p>1199.1 The Clerk reported that the large poppies could be purchased for a suggested donation of £3 per poppy. PD will come back to the January meeting with a proposal of how many would be required and then a donation will be agreed for the wreath and large poppies for 2018.</p>	PD
1200.	<p>Commonwealth Day 2018 – Monday, 12th March 2018</p> <p>1200.1 The Council resolved to hold a Commonwealth Day celebration in 2018 and the Clerk was asked to write to the schools who attended last year and the vicar to invite them to be involved and attend. BS confirmed he would be able to raise the flag. Councillors will need to be available on the day to attend.</p>	Councillors/ Clerk
1201.	<p>Southern Water Tankers</p> <p>1201.1 MB declared an interest and left the room during the discussions. The Council had received correspondence from a resident in relation to the increase in tanker movement along Lodgelands to the Southern Water treatment works; which she noted appeared to be related to events at the South of England Showground. The resident had advised DS/Clerk that Southern Water have agreed to a site meeting with residents and that representatives from the Parish Council are welcome to attend. The Clerk will be advised of the date, which will be in the New Year.</p>	Clerk
1202.	<p>Consultations</p> <p>WSSC School Admissions Arrangements for 2019/20. RC reported that she had read the documentation and nothing to note in relation to Ardingly and no comment was required.</p>	
1203.	<p>Correspondence</p> <p>Thank you letter from Village Voice volunteer for gift.</p> <p>Letter from the BUC in relation to meeting held with DS/FR/RL in November. The Council was asked to consider the content of the letter and come back with some suggestions at the next meeting.</p>	Councillors
1204.	<p>Matters arising or for future inclusion on agenda</p> <p>The Clerk noted that a resident had reported damage to the bus shelter on Lindfield Road and will obtain quotes for an emergency repair, as the shelter has been knocked off the base at the bottom.</p> <p>It was noted that the Clerk will arrange for a thank you gift for the Post Office as they support the Parish Council with taking in post and parcels which is much appreciated.</p> <p>January agenda items: Remembrance Day 2018 Social Media Policy</p>	Clerk Clerk
1205.	<p>Future meeting dates</p> <p>Planning Committee Meeting – 9th January 2018 at 7.00pm Parish Council Meeting – 9th January 2018 at 7.30pm Planning Committee Meeting – 6th February 2018 at 7.00pm Parish Council Meeting – 6th February 2018 at 7.30pm</p>	

MEETING CLOSED AT 9.35 PM