



ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany
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Minutes of the Ardingly Parish Council Meeting held on Tuesday, 3rd October 2017 at 7.30pm in the Reading Room at Hapstead Hall, Ardingly

Present:

Mr. M. Brixey (Chairman)	Mr. K. Monk (KM)
Mrs. R. Chalk (RC)	Mr. S. Noel (SN)
Mrs. P Dennis (PD)	Mr. B. Strutton (BS)
Mr. R. Lawson (RL)	Mr. J. Aloof (JA) part of meeting

In Attendance:

Mrs. S. Mamoany (Clerk)
Mrs. H. Schofield (RFO)
Councillor Andrew MacNaughton
Councillor Gary Marsh (part of meeting)

Comments from the public:

13 members of the public were present

The Chairman, Councillor Mick Brixey declared an interest in item 1155 on the agenda as he is employed by the South of England Agricultural Society and left the room during the public discussions. Councillor Ken Monk chaired this part of the meeting in his absence.

Iain Nicol (CEO South of England Agricultural Society) was present at the meeting. Due to the time available under the Parish Council constitution for comments from the public Iain offered to hold a meeting at the Showground for residents to attend so he had more time to answer questions and explain to residents plans for the future of the Event Centre and Society.

Councillor Marsh offered the attendance at the meeting of officers from the Licensing Department.

Members of the public spoke in relation to the recent Little Mix concert held at the Showground and noted the following points.

- Are any further concerts planned? Iain Nicol responded to advise no further bookings have been made however the promoters Liz Hobbs are working with the Showground as to the suitability of the venue for possible future events.

- Who was responsible for the parking? Iain Nicol confirmed the promoter rented the Showground and SEAS were contracted to run car park, using a hired professional company and Showground staff. The parking could not be provided free to the promoters and it was not possible to include it the ticket price. It was noted that drivers had parked all over the village to avoid the parking charges and Iain agreed that this had caused more problems than expected. TRO's were not put in place in the High Street or other areas as they were trying not to inconvenience residents and he apologised for the disruption that was caused.
- Can the infrastructure in the village support this type of event? Iain Nicol confirmed that approximately 3,000 cars were parked on the site for this event, many more come to the South of England Show. However, they do not all leave and arrive at the same time. It was thought that more ticket holders would arrive earlier, however this was not the case and the majority arrived between 4-5pm and this would need to be considered going forward as it needed to be improved. In addition, ticket holders were being dropped in the village rather than using the drop off/pick up facility provided.
- Do you think SEAS can cope with this type of event? Iain Nicol advised that as well as Showground staff they also had the services of a professional car park company on site. He noted more lighting was required and issues had arisen with people's behavior as they became frustrated when leaving the event. However, they cope with much larger numbers of visitors but the difference with this event was everyone left at the same time.
- The parking going in was managed well, but ticket holders arriving late were panic parking, including on verges and over residents' driveways in Street Lane and emergency access was non-existent in this road on the night. Iain Nicol confirmed the parking was opened early to encourage ticket holders to arrive early, but this did not happen.
- Are you allowed to run these type of events, is the licence more for agricultural events? Iain Nicol confirmed they had the necessary licences in place with Mid Sussex District Council to hold this event. All events held at the Showground fall into the Section 52 (1988) agreement or the Premises Licence (2003). Councillor Gary Marsh confirmed that the correct licences were in place with MSDC.

Planning application DM-17-3659 in respect of Land East of Haycorn, Street Lane – proposed pair of semi-detached dwellings. Two residents spoke in support of the application, one being the applicant. He advised that he had reduced the application from 3 dwellings to 2 to reduce the pressure on the trees on the site and as was the recommendation of MSDC officers in their pre-application advice. It was noted how many of the new build properties are 4/5 bedrooms and therefore younger people cannot afford to move into the village as the pricing of these properties are beyond their reach.

A resident wished to note in relation to DM-17-3659 that the site was outside the built-up area and therefore against the Ardingly NP and the tree officer had made an objection.

Councillor Marsh advised the Council of an application coming forward for a 4 bed detached dwelling at the rear of 13 College Road. The Chairman advised that this was a resubmission of an application that has already been approved by MSDC.

1145.	<p>Procedure Matters</p> <p>1145.1 Apologies were received from Derek Stutchbury, Fiona Rocks and Will Meldrum.</p> <p>1145.2 MB declared an interest in item 1155 in relation to the South of England Agricultural Association.</p> <p>1145.3 The minutes of the Parish Council meeting held on the 5th September 2017 were AGREED and signed as a true and accurate record.</p>	
1146.	<p>Matters arising from the previous minutes not covered elsewhere on the agenda</p> <p>The Clerk had circulated information in relation to insurance liability and the Council currently has £10,000,000 public liability, which she advised is the normal cover in this sector.</p> <p>It was noted a copy of the Section 52 agreement and licences had been circulated to all members</p>	

	<p>following last months meeting.</p> <p>BS had arranged the wreath for Remembrance Sunday and will attend on behalf of the Parish Council.</p>	BS
1147.	<p>Finance</p> <p>1147.1 The schedule of payments for September totaling £5,404.49 were circulated by the RFO, the Council resolved the schedule.</p> <p>1147.2 The RFO circulated a financial report noting Village Voice invoices had been issued and providing the Council with information on income and expenditure and the bank reconciliation to the 31st August 2017.</p> <p>1147.3 The RFO confirmed the audited annual return for the year end 31 March 2017 has been received and the external auditor had no matters to raise. Thanks was given to the Clerk and previous RFO for their work. The appropriate notices have been displayed.</p> <p>1147.4 It was noted the signatories on the HSBC account are out of date. The Council resolved the signatories for the HSBC Parish Council account should be amended to Mick Brixey, Derek Stutchbury, Will Meldrum and Helen Schofield (RFO).</p> <p>1147.5 The RFO had forwarded a report on options for investment of the £50,000 which had matured in July 2017 and had been transferred to a Community Account. The Council resolved that the £50,000 would be reinvested in a HSBC Money Market Fixed Account for a fixed period of 12 months.</p> <p>1147.6 Hapstead Hall Grant. It was noted that for the year ending March 2017 the Parish Council would need to pay Hapstead Hall the sum of £807.87 as a balance of the grant provided. This is calculated by deducting the payment of hall staff salaries from the grant which are paid by the Parish Council and adding the Parish Council hire of the hall. The Council resolved to settle this amount.</p>	<p>RFO</p> <p>RFO</p>
1148.	<p>Environment & Traffic Committee</p> <p>1148.1 Traffic Calming Project SN confirmed that the Traffic Calming Scheme was currently in progress in the village and that we had received some feedback in relation to the position of the gateways but should wait for the completion of the works before deciding the way forward. Positive feedback had been received in relation to the bollards. It was noted that communications between the Council and WSCC Highways had not been clear, the Council had not been informed directly of the start date for the works. It was disappointing that the Twinning sign and village logo were not incorporated into the signage.</p> <p>The Traffic Committee will be meeting on the 12th October, where they will review the feedback from residents. SN noted that it was good to see progress on the Traffic Calming scheme after all the work that has been put into it. The Safer Streets Group will be invited to attend the Traffic meeting.</p> <p>1148.2 The SID training had been very successful on the 23rd September with a good turnout of volunteers. WM/FR were putting together all the final documentation and rota together so that this could move forward. One unit is currently out of action, WM is investigating the issue but the unit is still under warranty.</p> <p>1148.3 SN suggested that the Council carry out some bulb planting around the gateways and requested £150 from the Council to purchase bulbs and dibbers for planting. The Council resolved this request. The Traffic Committee will look to put a working party together to plant.</p>	<p>Traffic Committee</p> <p>Traffic Committee</p> <p>WM/FR</p> <p>Traffic Committee</p>
1149.	<p>Planning Committee</p> <p>1149.1 The minutes of the meeting held on the 5th September 2017 were circulated and noted.</p> <p>1149.2 DM/17/3659 – Land parcel East of Haycorn, Street Lane, Ardingly – Proposed pair of semi-detached dwellings 1 x 2 bed and 1 x 3 bed. In general Councillors felt that the development was improved on the first application and was sustainable meeting the needs in the village for smaller more affordable properties. It was noted that the site was outside the built-up area but complied with Policy DP6 and the NPPF in relation to sustainable development. The Council resolved (4 for/2 against) to support the application and make no objections.</p>	Clerk
1150.	<p>Recreation Ground Committee</p> <p>1150.1 Pavilion Refurbishment. The Working Party will be meeting with the surveyor on the 6th October to discuss the way forward with the planning application. MB/FR had met with the</p>	Working

	tree officer and had been given advice in relation to what trees could be removed, although new planting will be required. MB will draw up a plan showing the trees that were discussed.	Party
1151.	Emergency Planning Committee JA attended the EPLG meeting on the 21 st September.	
1152.	Training, events and attendance at outside meetings 1152.1 District Plan Briefing - 13 th September 2017 – MB/DS attended on behalf of the Parish Council. 1152.2 EPLG Meeting – 21 st September – JA attended 1152.3 Mid Sussex Rural Links – Evidencing Needs – 26 th September 2017 FR attended on behalf of pavilion working party and had reported to the Clerk she had obtained some contacts in relation to possible grant funding sources. 1152.4 North Cluster Meeting – 11 th October 2017 – The Clerk will attend. 1152.5 Clerks Networking Day – 2 nd November 2017 – Clerk is booked to attend. 1152.6 MSDC Training Event – 10 th November 2017 – DS/FR to attend 1152.7 SSALC General Data Protection Compliance Regulation Training – 1 st February 2018 – Clerk booked to attend in relation to new regulations coming into place in May 2018. The Clerk noted apologies had been sent in relation to the SSALC AGM and conference to be held on the 4 th October 2017. MSALC quarterly meeting will be held on the 16 th November if any Councillors are available to attend.	
1153.	Allotments 1153.1 The Clerk advised that she is currently working with WM in relation to checking the water supply charges, as the Allotment Association seems to think they are too high. Invoices will not be sent out until this is resolved. The Allotment Association has requested to plant a hedge in between the car park and the allotments. The Clerk was asked to write to Ardingly College to just confirm this was acceptable.	Clerk/WM Clerk
1154.	Highway Cluster Group 1154.1 The Clerk was unable to attend the meeting held on the 27 th September but had spoken to Steve Trice. The current situation moving forwards beyond June 18 was not looking promising due to WSCC cuts however a further meeting is being held on the 6 th October with WSCC and Steve will report back to the Clerk on the outcome.	Clerk
1155.	South of England Agricultural Society 1155.1. Meeting with SEAS on the 19 th September 2017. JA/DS/FR and the Clerk attended a meeting with Iain Nicol to feedback comments from residents following the recent Little Mix concert. Comments mainly related to traffic management and pedestrian safety. These comments were noted by Iain Nicol. 1155.2 JA attended the MSDC Safety Advisory Group (SAG) debrief meeting held on the 19 th September 2017 relating to the Little Mix concert. There were a number of recommendations made for any future events, to include TRO's to be considered in Ardingly, the use of shuttle bus service which linked to the rail network, identify pedestrian access routes in car park, additional lighting on site for pedestrians, pre-event ticket information should clearly state parking options, estimated waiting times and note limited access to public transport. A site visit with the MSDC Environmental Health Officer should take place with the sound engineer prior to events.	
1156.	Community Projects 1156.1 FR had requested this agenda item and was not present at the meeting.	
1157.	Christmas Lights 1157.1 RC advised that the contractor had not come back with a better price and therefore the oak tree lighting would remain the same for this Christmas.	
1158.	The Conservators of Ashdown Forest 1158.1 A request from the Conservators of Ashdown Forest had been received for a financial contribution of £500 per annum for a 2 year period towards the management and maintenance of West and North Chases of Ashdown Forest, which all Town and Parish Councils in the area have been approached to make contributions towards. The Clerk had circulated the correspondence with further information. The Council resolved that they were not in a position to make a financial contribution at this time.	Clerk

1159.	Silver Sunday 21st October 2017 1159.1 KM requested help on the day to put up tables, MB/JA will assist if available. PD will supply bunting. The Clerk has confirmed insurance and will complete a risk assessment.	KM/JA/MB
1160.	Village Childrens Christmas Event 1160.1 KM advised that a production of the Snow Queen is being held on the 9 th December for village residents. The ticket price will be £7.50 for adults and £5 for children. The organisers had requested support from the Parish Council to run this event and asked for £600. It was resolved that the £175 raised from the Little Mix tickets would contribute towards this and a further £425 would be available from Youth reserves should it be required.	
1161.	Waste Freighter Visit – 15th October 2017 1161.1 RL/BS advised they would be available on the day to assist residents if needed. MB will provide fluorescent jackets if needed.	RL/BS
1162.	General Power of Competence 1162.1 The Clerk circulated information regarding the General Power of Competence as the Council are now eligible to use this as they have a qualified Clerk (CiLCA) and at least two thirds of the council hold office as a result of being declared elected. The Council resolved from the 3 rd October 2017, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.	
1163.	Village Firework Event 1163.1 The Clerk reported she had not heard anything back from the person who approached the Council in relation to this event.	
1164.	MSDC Strategic House and Economic Land Availability Assessment 1164.1 The Clerk had contacted MSDC in relation to the SHELAA and had been advised that this was a general call for sites and no action was required from the Parish Council at this stage.	
1165.	Consultations 1165.1 South East Water Drought Policy – The Council made no comments. MSDC District Plan – Main Modification Consultation – The Clerk noted this consultation relating to several policies as to if they are sound and/or legally compliant. The Council made no comments. WSCC Post-16 Transport Charges Consultation. Affecting 325 students where travel charges will increase by £173 a year. The Council discussed the issue of transport costs and the effect of the closure of Haywards Heath 6 th form so that students are having to travel further to study. RC was asked to write a response to the consultation and circulate. Comments required by 19 th October 2017.	RC
1166.	Correspondence Letter received from Paddy Jackman in relation to VV insert from another school that was in the issue sponsored by Ardingly College. The Council agreed that the editor is responsible for the content and that income was received which in turn pays towards the costs of publishing the free magazine. The Clerk was asked to respond to Ardingly College. One letter and an email received from residents in relation to the Little Mix event. Copies have been passed to SEAS. Two emails received in relation to the Traffic Calming and will be discussed further at the Traffic Meeting to be held on the 12 th October.	Clerk Traffic Committee
1167.	Matters arising or for future inclusion on agenda The maintenance of the border at The Close was discussed and it was noted to be added to the next Recreation Ground meeting for further discussion. Agenda Items for October – Gifts for Village Voice distributors	Clerk
1168.	Future meeting dates Planning Committee Meeting – 7 th November at 7.00pm Parish Council Meeting – 7 th November at 7.30pm	

MEETING CLOSED AT 9.26 PM