



ARDINGLY PARISH COUNCIL

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Minutes of the meeting of the Traffic Committee Meeting held on Thursday, 26th January 2017 at 7.30 pm in the Reading Room at Hapstead Hall, Ardingly

Present:

Mrs. F. Rocks (Chairman)	Mr. P. Jackman – Ardingly College (PJ)
Mr. D. Stutchbury (DS)	Mrs. S. Chapman (SC)
Mr. S. Noel (SN)	Mr. A. Lambert (AL)
Mr. K. Monk(KM)	Mr. R. Harris (RH)
Mrs. R. Chalk (RC) part of meeting	

In Attendance: Mrs S Mamoany (Clerk)

Comments from the public:

Tamara Nelson from College Road had been invited to the meeting following her attendance at the January Parish Council Meeting. Tammy spoke about her concerns regarding the speed of traffic in College Road and how she feared for her children's safety and other parents feel the same as they walk to and from school. The Traffic Calming scheme that is to be delivered in 2017/18 and the background to this was explained by the Chair, including the reasons why some measures were not deliverable, due to budgets and Highways advice.

The Chair explained that the first phase of the Traffic Calming Scheme that has been agreed is the start and further improvements will hopefully be forthcoming in the future; dependent on funding and Highways. The SID machines will assist with the collation of data to help show the speeds of traffic within the village and making drivers aware of their speed.

1.	To accept apologies for absence	
	Apologies were received from Will Meldrum, Mick Brixey, Richard Speller (WSCC), Simon Osborne (WSCC) and Joel Morris (Hansons).	

2.	<p>To sign the minutes of the Traffic Committee Meeting held on the 22nd June 2016 as a true and accurate record.</p> <p>The minutes were of the meeting held on the 22nd June 2016 were AGREED and signed by the Chairman as a true and accurate record.</p>	
3.	<p>Matters arising from previous minutes</p> <p>The Clerk will check the situation with Richard Speller regarding the wild flower border in College Road to ensure the appropriate licence to prevent this area being cut is in place.</p>	Clerk
4.	<p>Purchase of SID Unit(s) 4.1 To discuss and agree suitable unit for village use within budget of Traffic Committee Reserves.</p> <p>The Clerk had put together a comparison table with 4 suppliers of SID units and together with the Chair had carried out detailed research on all the units, which vary quite considerably in price and specification. The download of the data was discussed and it was agreed that from advice taken, USB would be preferred to Bluetooth which could be unreliable.</p> <p>Following discussions, it was resolved that the Traffic Committee would purchase two units from Westcotec with USB connections. Westcotec have supplied WSCC in the past and seem to have a good product that can provide the data required.</p> <p>It was noted that perhaps one unit could be purchased to start with to see how it went as this one is heavier than some of the others, although the battery unit can be moved separately from the main unit, making it easier to manage.</p> <p>The cost of two units would be £6,100 plus VAT and the Traffic Reserves available are £5980 so the Traffic Committee will request the additional £120 from general reserves if no discounts are available from the supplier. It was noted it might be worth asking for additional warranty on top of the 12 months offered.</p> <p>The SIDS will be ordered and up and running before Phase 1 of the Traffic Calming; which will also enable the Parish Council to obtain data before the traffic calming measures are installed.</p> <p>A risk assessment will need to be carried out for the volunteers who will be moving the unit around and Richard Speller (WSCC Highways) has offered to do some training in the safe movement of the units.</p> <p>It was noted that a rota could be put in place for the movement of the units.</p>	<p>Clerk</p> <p>Clerk/Chair</p> <p>Clerk/RS</p> <p>Clerk/Chair</p>
5.	<p>Purchase of 30/40 mph wheelie bin stickers 5.1 To discuss purchase of bin stickers to assist with traffic calming along roads suitable for this purpose</p> <p>A budget of £500 had been agreed by the Parish Council to supply bin stickers showing 30/40mph on them for residents to use on bins. These would be on display on bin days in the hope of slowing traffic down. It was agreed that the Committee could consider</p>	

	<p>sponsorship of these, possibly from Hansons. They would be used in College Road, Lindfield Road, Street Lane, Little London and the High Street where they can be seen on the main roads in and out of the village.</p>	Traffic Committee
6.	<p>Ardingly Traffic Calming Project 6.1 Drawings received from Keith Budd WSCC Highways</p> <p>The drawings had been circulated to all Committee members and Parish Councillors.</p> <p>The Chair is still not satisfied with the style of the crossing points and has written to the Head of Cabinet at WSCC.</p> <p>It was noted that the School Lolly Pop lady is leaving and not being replaced.</p> <p>The speed limit signs were discussed relating to Lindfield Road and it was noted that that the drawing did not quite agree with original discussions, however it was felt that the speed signs should remain in the locations as shown on the plan.</p> <p>It was noted the 30mph roundels were not shown on the College Road map, it was suggested they could be located near to Munnion Road and The Close.</p> <p>It was noted the posts on either side of the gateways should be reflective.</p> <p>6.2 TRO – Lindfield Road, Ardingly</p> <p>It was noted the TRO had been submitted for the 40mph buffer zone.</p> <p>6.3 Moving forwards and updated Traffic Action Plan</p> <p>It was noted that a list of volunteers for the SID units need to be confirmed, one person for each road should be the main contact. A rota will be put together as it should be a formal process. AL/WM have offered to assist with the data collection.</p> <p>Removal of old street signs – any suggestions that Committee members have would be welcome. This will be completed within the Traffic Calming Scheme.</p> <p>It was suggested that the Parish Council write to local employee's, schools etc to inform them of what is going on with the Traffic Calming/SIDS – so they can pass this down to customers/parents.</p>	<p>Clerk</p> <p>Traffic Committee</p> <p>Chair/Clerk</p>
7.	<p>Parking Scheme 7.1 To discuss options of parking schemes within village to assist residents and school parking issues</p> <p>RC declared an interest in item 7.1 being a Governor at St Peters Primary School.</p> <p>The Parish Council have formed a working party with St Peters Primary School to discuss ways forward with the issues of parking at the school. The areas that the Parish Council</p>	

	<p>owns will be considered to see if any improvements would assist with the parking issues. For example, could increased parking be available on the Recreation Ground or the surfaces improved near the Tennis Courts. Other areas being considered were extended/staggered drop off/collection times, making verges wider, double yellow lines. However, RC advised the School Governors wished to work with the residents and not cause further issues, the subject of parking is a very difficult problem to resolve.</p> <p>The area of parking that was discussed at the last meeting along Street Lane was discussed. SC wished to note that two trees with TPO's on them are located very near to the parking bays and was concerned about them being damaged. If the existing pathway was retained it would mean a vertical drop therefore a bank would need to be formed. The width of the road for turning was also noted and if it was wide enough, would double yellow lines be needed opposite and how many spaces would the area create. FR would speak to RS regarding the technical points that were highlighted.</p>	FR/RS
8.	<p>Footways and paths 8.1 To discuss siding up the footpaths in the village and options available to do this</p> <p>The HHTCIC were currently working on the footpaths along College Lane to cut back the grass that was growing out onto the surfaces. FR noted that Ardingly College and Millwood Homes could be approached to see if they could assist with this work.</p> <p>FR advised she was going to carry out a pavement audit with RS.</p>	<p>Clerk</p> <p>FR/RS</p>
9.	<p>Items for information only or inclusion on future agenda</p> <p>SC asked if the HHTIC contract could be checked regarding sign cleaning, as she felt they should be done annually.</p> <p>Items for next agenda - SID Rota & SID Training</p>	Clerk
10.	<p>Date of next meeting April 2017</p>	

The meeting closed at 9.20 pm