



ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany

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Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the Ardingly Parish Council Meeting held on Tuesday, 4th April 2017 at 7.45pm in the Reading Room at Hapstead Hall, Ardingly

Present:

Mr. M. Brixey (Chairman)	Mr. W. Meldrum (WM)
Mr. J. Aloof (JA)	Mr. B. Strutton (BS)
Mrs. F. Rocks (FR)	Mr. S. Noel (SN)
Mr. K. Monk (KM)	Mr. D. Stutchbury(DS)
Mrs. P Dennis (PD)	

In Attendance:

Mrs. S. Mamoany (Clerk)
Mrs. S. Sparkes (RFO)

Councillor A MacNaughton

Comments from the public:

6 members of the public was present at the meeting.

Stephen Marvel spoke in relation to the recent disturbances and anti-social behavior in the village of youths following parties being held in Hapstead Hall and residents had called the Police: he wished to enquire what the Hapstead Hall Management Committee were doing to resolve these issues. The Chairman noted that the Parish Council are Custodian Trustees of Hapstead Hall, but this role does not involve the management of the Hall which is dealt with by the Management Committee. Ken Monk (Chair of Hapstead Hall Management Committee) advised that the hire conditions note adults must be present to supervise, however this was difficult to police and the Committee were only volunteers who could not be expected to stand and supervise the bookings. Social media was adding to the issues with bookings such as this. Ken Monk confirmed that no further parties were booked of this nature.

Clive Guy noted that antisocial behavior had occurred outside the Legion building, and safety was a concern. He noted that as this information has been brought to the attention of the Parish Council and Hall Committee that bookings of this nature will be looked at moving forwards.

The item was discussed in 1045.1

1038.	Procedural Matters	
	1038.1 Apologies were received from Rob Lawson, Rowena Chalk and Councillor Gary Marsh.	

	<p>assistance from Sarah Chapman and WM in relation to the design statement.</p> <p>1043.2 The dog bins were discussed with regards to them overflowing following weekends. The Clerk advised they were emptied on Mondays and it was generally felt it was a problem in many Parishes but nothing additional could be done.</p> <p>1043.3 The Clerk had circulated a report on the zipwire with quotations and information regarding grant funding opportunities. It was resolved that the Clerk would apply for the grant funding through the MSDC Community and Economic Development Fund for £5,000 and the Parish Council would fund the balance agreeing the cheapest quotation, currently standing at £9,062. The Clerk noted she was looking into the current safety surface to ensure it met with current standards and the final quotes would depend on this.</p> <p>1043.4 The use of the Tennis Courts had been discussed at the Recreation Ground Committee meeting and it was resolved the Parish Council would charge £20 an hour for the use of the courts when they are not being used for Tennis.</p>	<p>Chapman</p> <p>Clerk</p>
1044.	<p>Emergency Planning Committee</p> <p>JA reported he had attended the EPLG Meeting on the 23rd March and noted the salt bin audit would be required by the end of May. At the next meeting the South of England Show and Little Mix concert to be held at the Showground would be discussed.</p>	
1045.	<p>Hapstead Hall Management Committee</p> <p>1045.1 The Parish Council had received two email complaints from residents in relation to the recent anti-social behavior following recent parties being held at the Hall. It was resolved that the Parish Council would formally write to the Management Committee to advise them of their concerns and ask them to review the current policy on hiring the hall for parties.</p>	Clerk
1046.	<p>Commonwealth Day</p> <p>1046.1 Commonwealth Day was held on the 13th March and thanks was given to those who assisted and Barbara Monk for providing refreshments. It was resolved that the Council would run this event next year. The Clerk was asked to write to the nursery and schools inviting them to attend next year. It was noted the Vicar would like to do a blessing next year. KM noted Ardingly College could provide a microphone and PD would look at making some bunting for the next event.</p> <p>1046.2 BS had researched the costings for a flag pole and found the best price for an aluminum sectioned pole was £85.80, which included all the required mountings. The Council resolved to purchase a pole which would be mounted by the main Parish Council noticeboard. The Clerk will investigate installation costs.</p>	<p>Clerk/PD</p> <p>Clerk</p>
1047.	<p>Ardingly Neighbourhood Plan</p> <p>1047.1 Neighbourhood Plan Monitoring Process. It was proposed that Sarah Chapman was asked if she would monitor the Neighbourhood Plan. This involves ensuring the Council are looking at what has been done and what still needs to be done in the future.</p> <p>1047.2 Housing Needs Survey It was noted this was not required at the current time.</p>	Clerk
1048.	<p>Buses</p> <p>1048.1 PD noted she had not visited the Bus office as yet.</p> <p>An email had been received from Metrobus regarding works that will affect the bus service. Plans have been put in place to assist with this temporary change. In addition, it was noted that some works in June will affect the service for 9 days and the Clerk was asked to write to Highways regarding this work.</p>	<p>PD</p> <p>Clerk</p>
1049.	<p>Annual Parish Meeting – 25th April 2017 at 7.30pm</p> <p>1049.1 The speakers have been booked and it was agreed the Clerk would arrange for posters or a banner advertise the meeting in advance.</p>	Clerk
1050.	<p>South of England Show</p> <p>1050.1 DS reported he met with Iain Nicol regarding the cost of the trade stand, and a reduction in price was offered from last year. Following a discussion, the Council resolved that they will not attend this year due to costs and resources to produce the items for the stand. This will be reviewed next year.</p>	
1051.	<p>Christmas Lighting</p> <p>1051.1 As RC was not at the meeting, this matter will be discussed in May.</p>	
1052.	<p>Freedom of Information Act</p> <p>1052.1 The Clerk had circulated a revised Freedom of Information Act Publication Scheme that complied with the current legislation and the Council resolved to adopt and approve this</p>	

	Scheme.	
1053.	Footpaths 1053.1 Public Rights of Way Routine Maintenance & Inspection Cycle was circulated. JA reported that he meets with the Footpath Ranger on an annual basis.	
1054.	Welcome to New Residents 1054.1 PD noted that new residents used to receive a welcome pack and could this be re-introduced. It was agreed that this would be difficult to monitor when new people had moved in and all residents receive a copy of the Village Voice. It was therefore agreed that if Councillors noted any new residents that a copy of the current Village Voice could be delivered if spares were available.	Councillors
1055.	Training, events and attendance at outside meeting 1055.1 MSALC Meeting – 5 th April 2017 at 7pm – BS will attend. 1055.2 Conservators of Ashdown Forest – 27 th April 2017 at 7pm – no members available to attend. SN advised that he is assisting with the Conservation Appraisal and will be carrying out a survey around the village.	
1056.	Highways Cluster Group 1056.1 The Clerk reported the footpath sidings are still being worked on.	
1057.	Consultations 1057.1 Proposed amendments to the Taxi Licensing Policy – 7 May 2017. The Clerk had circulated the documents, no comments were made. 1057.2 Review of MSDC Local Validation list for Validation of Planning Applications – 7 April 2017 - The Clerk had circulated the documents, no comments were made.	
1058	Correspondence Letter received from South East Water regarding the forthcoming works. The Clerk was asked to write to request they do not put up a 'no entry' sign as on previous occasions.	Clerk
1059	Staffing Matters – (members of the public were requested to leave the meeting for this item due to the confidential nature) 1059.1 The Clerk updated the Council on her progress with the CiLCA portfolio which will need to be completed by July. 1059.2 Reviews of Staff Salaries and Office Allowances. The Clerk and RFO salaries will increase from the 1 st April 2017 as per the National Salary Award 2016-18. The Clerk's office allowance was reviewed and the Council resolved the reviewed figure. The Council resolved to increase Pat Killian's salary. 1059.3 It was noted that the RFO has been working additional hours to input the new software information which is labour intensive; so the 2016/17 accounts can be produced from the new system.	
1060	Matters arising or for future inclusion on agenda Agenda Items for next meeting: Ardingly Safer Streets Update	
1061	Future meeting dates Recreation Ground Committee Meeting – 30 th March 2017 at 7.30pm Annual Parish Meeting – 25 th April 2017 at 7.30pm Finance Meeting – 27 th April 2017 at 7.30pm Planning Committee Meeting – 2 nd May 2017 at 7.00pm Parish Annual General Meeting – 2 nd May 2017 at 7.30pm	

MEETING CLOSED AT 9.29 PM