



ARDINGLY PARISH COUNCIL

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 Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the meeting of Ardingly Parish Council Planning Meeting held on Tuesday, 6th December 2016 at 7pm in the Reading Room at Hapstead Hall, Ardingly.

Present: Mr. M. Brixey (Chairman)
 Mr. K. Monk
 Mrs. F. Rocks
 Mr. R. Lawson
 Mr. D. Stutchbury
 Mrs. P. Dennis
 Mr. J. Aloof

Mrs. S Mamoany (Clerk)

Comments from the public:

No members of the public were present.

1.	<p>Procedural Matters</p> <p>1.1 No apologies for absence were received.</p> <p>1.2 MB declared an interest in application DM/16/4944 relating to the South of England Showground and left the room during the discussions.</p> <p>1.3. The minutes of the meeting held on the 1st November 2016 were AGREED and signed as a correct and accurate record by the Chairman.</p>	
2.	<p>To receive planning decisions received from Mid Sussex District Council</p> <p>The following decisions were noted.</p> <p>DM/16/4168/4192 - Old Knowles Church Lane Ardingly Haywards Heath West Sussex RH17 6UR Replacement of existing garden room to south elevation with oak framed garden room. Granted 18.11.16</p> <p>DM/16/4038 – 53 Munnion Road, Ardingly, RH17 6RT - Single storey rear extension. Refused 22.11.16</p> <p>DM/16/1509 – The Oak Inn, Street Lane, Ardingly, RH17 6UA - Listed Building Consent for works associated with the conversion of the Oak Inn public house to one residential house. Granted 10.11.16</p> <p>DM/16/4011 – Hapstead Farm, 92 High Street, Ardingly, RH17 6TD – Proposed alterations to existing bathroom to include increasing ceiling height to allow sufficient height for</p>	

	<p>traditional over-bath shower riser and head, tiling of walls adjacent to bath, replacement of existing sanitary fittings and removal of carpet to allow exposure/sealing of existing floor boards – Granted 30.11.16</p> <p>DM/16/4847 – 18 Oaklands, Ardingly – Non material amendment to planning application DM/16/3749 for changes to windows in the rear elevation – Granted 24.11.16</p>	
3.	<p>To consider planning matters as below:</p> <p>The following comments were noted/agreed as below:</p> <p>DM/16/4490 – Bolney Farmhouse, Selsfield Road, Ardingly, RH17 6TJ - Alterations to internal walls to provide improved circulation and kitchen space. Following a site visit made on 26th November – no objections, recommend approval.</p> <p>DM/16/3749 – 18 Oaklands, Ardingly, RH17 6UE - Non material amendment to planning application DM/16/3749 for changes to the windows in the in the rear elevation. To note, as non-material amendment.</p> <p>DM/16/4724 – 29 Ardings Close, Ardingly, RH17 6AN - Oak Tree (T5) - Remove secondary trunk leaning southwest into garden. Fell Oak Tree (T6) . Oak Tree (T7) Remove side branch extending towards garden. Following site visit made on 26th November the following comments were made: Ardingly Parish Council Planning Committee made a site visit to the property and felt that despite the obvious heavy dieback on the Oak(T6) on the plan and the general condition of the Oaks T5 and T7 that without an arboriculture report the Committee did not have enough specialist knowledge to make a recommendation either way on the application.</p> <p>DM/16/4544 – Old Knowles, Church Lane, Ardingly, RH17 6UR - Erection of a single storey oak framed garden shed and storage building to side elevation of detached garage. Following site visit made on 26th November – no objections, recommend approval.</p> <p>DM/16/4944 - EE Ltd Telecommunications Mast Site 57081 South Of England Centre Selsfield Road Ardingly West Sussex RH17 6TL - Removal of 2no. omni antennas, installation of a trisector antenna, 2no. equipment cabinets and ancillary works. – No objections, recommend approval.</p> <p>The following was noted to have gone to appeal due to MSDC not making a decision in the required timeframe. Mid Sussex Ref: AP/16/0078 (Planning Inspectorate Ref: APP/D3830/W/16/3163068 - Land At: Garage Block Street Lane Ardingly West Sussex Proposed Development: Conversion and alteration to existing store to provide a 2 bedroom detached dwelling.</p>	
4.	<p>To review Terms of Reference</p> <p>It was resolved to add the additional wording to the current Terms of Reference in relation to site visits and procedures.</p> <p>Site Visit Procedures</p> <ul style="list-style-type: none"> • Site visits will be made on any applications where more than 2 members of the Committee feel it is required and will not necessarily be made on all applications received by the Council. • Planning Committee members should attend site visits wearing Parish Council ID badges provided • Act in a professional and courteous manner to applicants/agents. • Comments noted should be referenced where appropriate to the Ardingly Neighbourhood Plan, District Plan and NPPF. • Planning Committee members should not go onto a site unless permission has 	

	been granted by the owner of the land/agent. The Clerk will produce ID badges and will obtain suitable lanyards.	Clerk
5.	To review plan circulation to Planning Committee members It was noted that some members view the plans online and do not need to see the paper copies of the plans. JA/MB advised they did not need to see paper copies and would communicate comments to other members via email. Ideally, the plans should be returned to the Clerk for the surgery on Tuesday mornings, however, If the plans are not returned they can be viewed online via the Clerks laptop should residents call in and wish to see a set of plans.	
6.	Items for information only or inclusion on future agenda None noted.	
7.	Date of next meeting Tuesday 10 th January 2017 at 7 pm	

The meeting closed at 7.25pm.