



ARDINGLY PARISH COUNCIL

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Office: Tuesdays 10am – 12 noon in Hapstead Hall, Ardingly

Minutes of the meeting of the Traffic Committee Meeting held on Wednesday, 13th April 2016 at 7.30 pm in the Pavilion, Recreation Ground, Ardingly

Present:

Mrs. F. Rocks (Chairman)	Mr. R. Speller – WSCC Highways Manager (RS)
Mr. D. Stutchbury (DS)	Mr. R. Harris (RH)
Mr. M. Brixey (MB)	Mr. A. Lambert (AL)
Mrs. S. Chapman (SC)	

In Attendance: Mrs S Mamoany (Clerk)
2 members of the public

Comments from the public:

Nick Blackwell attended the meeting regarding correspondence he had sent to the Traffic Committee, which had been circulated to all Traffic Committee members and Parish Councillors. He was concerned that the priorities were not clear with regard to the Traffic Calming Project. The Chairman confirmed the objectives have always been clear, safety, pedestrians, slowing speeds and keeping the rural identity of the village.

1.	<p>To accept apologies for absence Apologies were received from Mrs. R Chalk, Mr. S Noel, Mr. W. Meldrum, Mrs. J. May, Mr. I. Nicol (SEAS), Mr P. Jackson (Ardingly College), Mr J. Morris (Hansons)</p>	
2.	<p>To sign the minutes of the Traffic Committee Meeting held on the 26th January 2016 as a true and accurate record. The minutes were of the meeting held on the 26th January 2016 were AGREED and signed by the Chairman as a true and accurate record.</p>	
3.	<p>Matters arising from previous minutes The Chairman noted that the Parish Council had agreed for the Ardingly Twinning Association to erect one sign on the Selsfield Road gateway advising Ardingly is twinned with Beuzeville. The Clerk has confirmed this to Jennifer May and that they will need to work with the Parish Council and WSCC. Timescales are not know, the Clerk was asked to write to Jennifer May to confirm that if they wished to put a sign up prior to the</p>	

	<p>gateways being installed due to timeframes, then this would be acceptable; they will need to work with WSCC Highways with regard to location and installation.</p> <p>The Chairman advised that the RFO had not allocated the consultants fees relating to the Traffic Appraisal of £7,020 to the correct reserves and therefore the £13,000 quoted at the previous meeting was incorrect and the reserves are actually £5,980. The RFO will make the necessary adjustments to the accounts.</p>	<p>Twinning Ass/WSCC</p> <p>RFO</p>
<p>4.</p>	<p>Ardingly Traffic Calming Project</p> <p>4.1 General update and moving forward using Action Plan</p> <p>The Action Plan had been updated and circulated to all members together with the notes from the meeting held on the 8th April with WSCC Project Manager, Simon Osborne (SO) and WSCC Senior Engineer, Keith Budd (KB). FR/DS/MB and the Clerk had attended the meeting held at the request of WSCC.</p> <p>The Chairman reported the main points that were discussed as below.</p> <p>It was noted that the main points of the Traffic Calming Project will be feature gateways on three entry points to the village with possible additional traffic calming, ie coloured surfaces, crossing points at Hett Close, College Road and Lindfield Road, possible bollards on High Street, traffic calming on College Road and buffer zones possibly in Lindfield Road, College Road.</p> <p>The above scheme ideas are subject to budget.</p> <p>SO/KB highlighted that the High Street/Lindfield Road is a main 'B' road and putting any sort of traffic calming on a road such as this would prove difficult. The parked cars on the High Street assist with traffic calming.</p> <p>SO/KB were not in favour of the roundabout scheme at the junction of Lindfield Road/College Road as they felt it would create more collisions and be too expensive. In addition, planting or pots were not favourable due to the not being passive and maintenance issues.</p> <p>It was advised by WSCC that the gateway on College Road should be installed north of Ardingly College, before the new Standgrove Field development. Traffic calming in College Road would be difficult due to the high number of driveways that lead onto this road, access must be possible for all driveways, so where to put any calming would need to be looked at in detail. Following discussions, speed cushions seemed to be the only option.</p> <p>The Chairman invited AL to set up a focus group for College Road and advised she would approach other residents in Lindfield Road and the High Street so that the Committee could achieve a good overview of residents' ideas. It was noted that it might not be possible to implement these suggestions, but the Chairman was keen to hear residents' views so they could be part of the process in the final design. The Clerk and Chair will put together some information for the focus groups and a feedback sheet so they can all use the same format to report back.</p> <p>RS advised that the process of feasibility study to design can be quite traumatic as several parties are trying to come up with a scheme that everyone is happy with which is not always possible and compromises will have to be made.</p>	<p>Chair/Clerk</p>

The possibility of 'Deer Crossing' signs was discussed along College Road. It was noted that part of the scheme is to try and also reduce street signage and make the roads look less cluttered if possible.

4.2 Village Gateways/Entry Points and Funding

The Chairman thanked Sarah Chapman for her hard work on behalf of the Living Streets application to the CLC for funding for the gateways. Unfortunately, the application was declined due to the Integrated Works Programme budget of £33,000 being allocated to the Ardingly Traffic Scheme.

It was advised by WSCC that the gateways should be installed with the rest of the project, as this would give them more impact. The Committee AGREED to install them when the whole scheme is constructed in 2017/18.

Quotes were received from Glasdon for supply only for between £3,412 and £4,957 depending on the style of gateway for 3 pairs and from Wolstonbury Ltd for the sum of £4,956 for installation and supply.

4.3 Speed Indication Device – data.

The Chairman explained that the SID machine borrowed from WSCC had proved unreliable with the data it had collected and for this reason it would not be appropriate to use it as evidence on this basis; so it will be disregarded. Following the meeting with SO/KB they agreed to obtain speed data on Lindfield Road and College Road.

WSCC

It was noted that the information detailed in the Village Voice regarding speed data was incorrect and this would be noted in the next edition.

WM

The Chairman noted that a lot of positive feedback had been received and the machine had been effective it appeared in reducing speeds within the village and made people consider their driving behavior.

The Chairman suggested that the Traffic Committee could purchase a SID machine itself for use within the village. Concerns were raised as to how it would be monitored and it was suggested that perhaps a group of volunteers could be formed to manage the machine.

RS suggested purchasing a unit with other Parishes, but concerns were noted with regard to insurance and possible damage of the unit. The Committee unanimously AGREED that it should be proposed to the Parish Council to purchase a SID machine for the Parish from the Traffic Calming Reserves. RS advised a machine would be in the region of £2,500- £3,500 and it could be possible to put up permanent poles where the machine can be sited.

4.4 To discuss funding and timescales of Traffic Calming Project

It was confirmed that the £33,000 budget from the IWP has been set aside for the design of the Traffic Calming Project. RS advised that if the whole budget is not used, it will be carried over to the construction costs of the project. The S106 money of £87,953 will be used for construction costs.

Timescales are 2016/17 design and 2017/8 delivery and construction of the project.

	<p>It was noted we need to ensure that WSCC have the information from the Traffic Committee by the timescales needed as we don't want to hold up the project now we are finally moving forward. The Clerk was asked to get further details on timescales from SO/KB.</p> <p>It was noted that SO advised it was important to get the final design right prior to a consultant being involved as costs would rise if adjustments needed to be made.</p>	Clerk
5.	<p>Traffic Regulation Orders (TRO)</p> <p>SO/KB advised that they will consult with Sussex Police regarding possibility of buffer zones. If the Police feel it is achievable WSCC will submit the TRO as part of the scheme. WSCC advised that you can only apply once for a TRO and the Chairman stressed that individuals should not apply for TRO's that are included in the scheme.</p> <p>Sarah Chapman confirmed she had received an email from Sandra Buckland-O'Callaghan who had advised that she was not going to submit a TRO on Lindfield Road herself.</p>	WSCC Highways
6.	<p>Operation Watershed Update</p> <p>It was noted that a new allocation of funding was available for 2016/17 for Operation Watershed should any members be aware of any projects in the Parish.</p>	
7.	<p>Fingerpost Update</p> <p>The Clerk reported that the fingerpost has been completed and is back on site. It was noted that the work cost more than the original quote by £190.80. The Clerk has approached the insurance company to see if they will pay this additional amount.</p>	
8.	<p>Items for information only or inclusion on future agenda</p> <p>The broken drain/pot hole was noted along College Road (near to the Reservoir entrance) and the Clerk had advised she had reported this to Highways on several occasions, however it was an issue that needed resolving by a utility company who had been working on the road. RS advised he would look into this matter.</p> <p>RS was requested to provide the Clerk accident data for the past 15 years within the 30 mph zones of College Road, High Street and Lindfield Road.</p> <p>AL noted he has spoken to PCSO Erica Baxter regarding Community Speedwatch and she had advised that they were awaiting training. The Chairman noted that Turners Hill group had offered to assist with training and Balcombe have offered equipment. The Clerk advised that insurance was the issue with Turners Hill providing training.</p> <p>RH/SC/FR had attended the West Hoathly Public Consultation on their traffic scheme it was noted a lot of calming measures that WSCC have advised Ardingly against were on this scheme, such as removal of white lines, tree planting. However, it was noted that the roads in West Hoathly are 'C' roads.</p> <p>DS/MB thanked the Chairman for all the work she had put into the Traffic Calming Project since taking over this Committee.</p>	RS RS
9.	<p>Date of next meeting</p> <p>June/July depending on progress with WSCC and timescales</p>	

The meeting closed at 9.15 pm