



ARDINGLY PARISH COUNCIL

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Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the Ardingly Parish Annual Council Meeting held on Tuesday, 9th June 2015 at 7.30pm in the Reading Room at Hapstead Hall

Present:

Mr. W. Meldrum	Mrs. P. Dennis
Mr. M. Brixey	Mr. D. Stutchbury
Mr. K. Monk	Mr. J. Aloof
Mrs. F. Rocks	Mrs. R. Chalk (part of meeting)

In Attendance:

Mrs. R. Jarvis (RFO)
Mrs. S Mamoany (Clerk)

3 members of the public

Comments from the public

David Haddon wished to bring to the attention of the Council that a boundary backing onto Wakehurst that is regularly used by walkers had been blocked off by fencing and requested that the Council asked Wakehurst to remove this in order for people to access it again. The Chair asked if this access was a Public Right of Way and it was confirmed that it was not. It was suggested that David Hadden made contact with the landowner directly as this was a personal matter. The Chair suggested that if no response was forthcoming from the landowner that the Parish Council would review the situation.

591.	Procedural Matters 591.1 Apologies were received from Rob Lawson 591.2 No Declarations of Interest were made. 591.3 The minutes of the meeting dated 19 th May 2015 were AGREED and signed as a true and accurate record by the Chair. 591.4 The Chairman advised that the Council had received three applications for the two Council vacancies. A request was made for voting to be carried out using a signed ballot paper and was unanimously AGREED. Stuart Noel and Brian Strutton were both present at the meeting and were invited to speak about their experience and what they could bring to the Council. Rachel McNamara had sent her apologies as she was unavailable to attend and a copy of her application was read out by the Chairman. Councillors then voted as per the procedures as follows:	
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	<p>relating to the TRO, which involves lots of roads in the area.</p> <p>The Clerk was advised that the Living Streets project contact would be Sarah Chapman and the Lindfield Preservation Society wished to get in contact with them. The Clerk will liaise with Sarah Chapman regarding contact details.</p> <p>Fiona Rocks and the Clerk are meeting with Richard Speller (WSCC) new Highways Officer for our Parish next week.</p>	<p>Clerk</p> <p>FR/Clerk</p>
596.	<p>Planning Committee</p> <p>596.1 The minutes of the meeting held on the 7th April 2015 were circulated and noted.</p> <p>596.2 DM/15/1735 – I Munnion Road, Ardingly, RH17 6RR – new two storey detached house. MB advised the Council that following a site visit the Planning Committee's recommendation was to object to the application on the grounds of overdevelopment and to note the Ardingly Neighbourhood Plan's objectives in response to MSDC. This was unanimously AGREED and comments will be sent to MSDC by the Clerk.</p>	Clerk
597.	<p>Recreation Ground and Open Spaces Committee</p> <p>597.1 The item of Public Toilets will be put on the agenda for the next meeting for discussion.</p>	
598.	<p>Emergency Planning Committee</p> <p>Nothing to report</p>	
599.	<p>Youth Management Committee</p> <p>599.1 Following the recent elections of Committee members, RC had declined to take on the Chairman role of the Youth Management Committee but was happy to continue on the Committee. It was AGREED unanimously that Will Meldrum would take on the role of Chairman with Fiona Rocks continuing as Vice Chair.</p> <p>599.2 It was AGREED that the Youth Committee could use £500 of the current budget on the hire of a mobile skate park, which would be part of the Summer Fete activities in September and would involve the young people of the village.</p>	FR
600.	<p>Training, events and attendance at outside meetings</p> <p>It was noted a Cluster Meeting was being held on the 10th June, however no one was available to attend on behalf of Ardingly.</p>	
601.	<p>Allotments</p> <p>601.1 The Chair confirmed the hard standing and fencing has been completed. Water needs to be installed and the Clerk is awaiting a further quotation for this as hopefully an existing supply can be used and a sub meter fitted with the agreement of Ardingly College. Ardingly College will invoice the Parish Council for water used and the Council will then invoice the Ardingly Community Allotments.</p> <p>The wording on the sign was discussed and it was AGREED that the sign will read 'Ardingly Village Allotments' in association with Ardingly College, Ardingly Parish Council and Ardingly Community Allotments. The Parish Council tree logo will also be on the sign.</p> <p>It was also AGREED that the waiting list should be held by the Parish Council and managed by the Clerk, providing information to the Ardingly Community Allotments who will allocate plots.</p> <p>It was confirmed that the waiting list runs on the basis of the date order when the request for a plot was received by the Clerk.</p> <p>601.2 The costs for the water supply need to be obtained before the final figures for the set up costs can be calculated with regard to funding.</p> <p>601.3 The Allotment Lease was circulated to all members and it was unanimously AGREED with the addition of some minor amendments. The Clerk will issue the agreements together with invoices and will sign the Allotment Lease on behalf of the Council. A copy will be sent to Ardingly College for their information.</p> <p>Annual invoices will be sent out by RFO/Clerk.</p>	<p>Clerk</p> <p>Clerk/RFO</p>
602.	<p>Highways Cluster Group</p> <p>602.1 The Clerk is meeting with the HHTCIC team next week to look at bench maintenance and</p>	

	maintenance of the Oaklands borders.	
603.	<p>Summer Fair The Chair advised that plans for the Summer Fair were moving forward and encouraged members to spread the word and ask friends if they wished to have a table or run an event on the day, the event wishes to encourage all village groups to join in. Insurance, hire of the Recreation Ground and borrowing tables from Hapstead Hall were discussed. The event will be advertised using the notice boards, posters, banners.</p> <p>Phil Payne has offered to help run a sporting event, it was suggested t-shirts could possibly be obtained through CLC money.</p> <p>It was suggested that St John's ambulance should attend and the Clerk was requested to obtain contact details.</p>	Clerk
604.	<p>British Legion 604.1 Nothing to report.</p>	
605.	<p>Freighter Service 605.1 Following a petition being received from residents the Council AGREED to book the Freighter Service in October at the cost of £320, plus VAT. If it is successful further bookings may be made in the future subject to funding.</p> <p>It is important to advertise the service well in advance and an article will be put in the Village Voice in the September issue, together with posters. The Clerk will arrange the booking date with MSDC.</p>	Clerk
606.	<p>South of England Agricultural Show RC/BS/KM will be available on Thurs/Friday between 8-9 am to assist with school children and traffic flow. It was noted that the Showground did not invite the Parish Council to the usual pre-show meeting in previous years.</p> <p>KM requested that a letter of thanks was written to Monica for her assistance with the selling of discounted tickets to residents.</p>	RC/BS/KM
607.	<p>Fingerposts The Clerk will speak to Richard Speller regarding this issue, which has still not been resolved</p>	Clerk
608.	<p>Parish Council Profile This item will be added to the agenda at the next meeting for further discussion.</p>	
609.	<p>Consultations No consultations were noted.</p>	
610.	<p>Correspondence</p> <p>Email was received from David Hadden regarding access, which was discussed at the beginning of the meeting.</p> <p>A request for a notice board on HH has been received by the Clerk from the Friends of St Peters School and it was agreed this should be passed to the Hall Clerk. The Clerk noted that they were holding a summer event on the 10th July in the afternoon/evening. RC will speak to them regarding this event.</p> <p>Letter from Andrew MacNaughton regarding saved policies and the District Plan – no comments were made.</p> <p>Email received from resident regarding overgrown hedges, the Clerk has asked HHTCIC to attend.</p>	Clerk/RC
611.	<p>Matters arising or for future inclusion on agenda</p> <p>The Chair wished to note that a resident had spoken with a member of the Council regarding a new fence at Tinkers Croft and concerns about the height. The Clerk advised the resident of the correct procedures which would be to come directly to the Clerk, however the resident advised they would make contact with the owner of the property directly</p>	

	RC requested parking in Street Lane to be on the next agenda. PD noted she would like to apply to CLC for funding for more bags.	
612.	Future Meeting Dates Planning Committee Meeting – 7 th July 2015 at 7 pm Parish Council Meeting – 7 th July 2015 at 7.30 pm	

MEETING CLOSED AT 9.35 PM