



ARDINGLY PARISH COUNCIL

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 Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the Ardingly Parish Council Meeting held on Tuesday, 7th April 2015 at 7.30pm in the Reading Room at Hapstead Hall

Present:

Mr. W. Meldrum (Chair)	Mrs. P. Dennis
Mr. M. Brixey (Vice Chair)	Mrs. R. Chalk
Mr. K. Monk	Mr. D. Stutchbury
Mrs. R. Lawson	Mr. J. Aloof
Mr. G. Ruse	Mr. P. Burr

In Attendance:

Mrs. R. Jarvis (RFO)
 Mrs. S Mamoany (Clerk)

549.	<p>Procedural Matters</p> <p>549.1 Apologies were received from Fiona Rocks.</p> <p>549.2 No Declarations of Interest were made.</p> <p>549.3 The minutes of the meeting dated 3rd March were AGREED and signed as a true and accurate record by the Chair.</p> <p>549.4 The Chair confirmed the Parish Council Annual General Meeting will be held on the Tuesday, 19th May. It was noted a Finance Meeting will need to be held prior to the 19th. In addition a Custodians/Trustees of Hapstead Hall Meeting should be held twice a year.</p> <p>549.5 The Clerk had advertised the forthcoming elections in the Mid Sussex Times village column, the website and posters on the Parish Council board. Closing date for nominations is the 9th April at 4pm.</p>	
550.	<p>Matters arising from the previous minutes and not covered elsewhere on the agenda</p> <p>The Chair advised that he would look at preparing the template for the Community Assets.</p> <p>The Clerk confirmed she had responded to the Freedom of Information request in the required timescale.</p>	
551.	<p>Finance</p> <p>551.1 The RFO circulated the schedule of payments/receipts for March and these were AGREED by the Council.</p> <p>551.2 The RFO had prepared an expense claim form for Councillors to use to claim back mileage/travel/parking expenses if traveling to events outside the Parish. It was suggested that the Standing Orders/Financial Regulations are checked as to the current policy noted on expenditure.</p> <p>551.3 The Clerk has not yet received the relevant information from WSCC Payroll regarding</p>	Clerk/RFO

	pension advice.	
552.	<p>Traffic Committee</p> <p>552.1 WM reported that a Traffic Committee Meeting was held on the 17th March and the ideas sent through by WSCC were discussed. The max budget for implementing these works costed by WSCC was £139,000. It was agreed PB would look at some further options/ideas and then circulate these prior to the meeting due to be held on the 22nd April with WSCC. Peter Lawrence (WSCC) will be in attendance, together with Keith Budd (WSCC).</p> <p>It was noted it would be beneficial if the Council could work with the developers of the Standgrove site with regard to possible traffic calming in College Road.</p> <p>552.2 Community Speedwatch - a meeting is being arranged for volunteers with Parish Council and PCSO Erica Baxter for the 20th April at 6.30 pm. MB offered to attend on behalf of the Council and WM advised he would also try to attend. The Clerk is still trying to obtain speed data for College Road to see if a site can be indentified here as well as the current site in Lindfield Road.</p> <p>552.3 The Clerk confirmed that three projects were submitted through Operation Watershed, including College Road near to the allotment site. The Clerk was asked to contact WSCC to see if any decisions had been made on these applications.</p>	<p>Clerk</p> <p>Clerk</p>
553.	<p>Neighbourhood Plan</p> <p>553.1 The Chair confirmed that the Ardingly Neighbourhood Plan had passed referendum on the 5th March 2015. The votes recorded were 438 'Yes' 59 'No' with one spoilt paper, The turnout at the Referendum was 35.1%.</p> <p>553.2 The Clerk understands that the Council can put in a claim to MSDC for the expenses related to the Referendum.</p>	Clerk
554.	<p>Planning Committee</p> <p>554.1 The minutes of the Planning Committee held on the 3rd February 2015 were circulated and noted.</p>	
555.	<p>Recreation Ground and Open Spaces Committee</p> <p>555.1 DS reported that following the Committee Meeting held on the 10th March the refurbishment of the Pavilion was discussed. It was AGREED that three quotations should be obtained to drawn up plans/specification for the works required and funds from the Pavilion reserves could be used for this purpose. It was suggested that Roy Simmonds might be able to assist with this work and DS will make contact with him directly to discuss this further.</p> <p>The Chair requested that the outline plan of the Pavilion that DS had put together was circulated to all Councillors.</p> <p>The problem of dog fouling was discussed as it is becoming an issue at the Showground. The Council agreed that owners should be educated to take it home with them rather than the Council having to put up further bins and the issue of the fact that MSDC cannot offer any further emptying on new bins is also a problem.</p> <p>555.2 Following a tree report being carried out by Ian Keen Ltd a substantial amount of work has been highlighted to the Council. The Clerk requested that this was put in priority order and obtained three quotes for the items that needed to be carried out first. The Committee put forward the quote of £2,300 from Cedarwood and it was AGREED to proceed with the work. The funds will have to come from reserves as no budget is set aside for this. The Clerk will instruct the contractor to proceed.</p>	<p>DS</p> <p>Clerk</p> <p>Clerk</p>
556.	<p>Emergency Planning Committee</p> <p>RC noted a meeting will be held on the 21st April at 7.30 pm to finalise the Emergency Plan for the village..</p> <p>No one attended the EPLG meeting held on the 26th March..</p>	RC
557.	<p>Youth Management Committee</p> <p>Nothing to report.</p>	

558.	<p>Training, events and attendance at outside meetings</p> <p>558.1 The Clerk attended the SSALC Clerks Networking Day on the 4th March, topics included elections and legal updates.</p> <p>PD noted the Police Panel Meeting will be held on the 16th April.</p>	
559.	<p>Highways Cluster Group</p> <p>559.1 The Clerk attended a meeting with Steve Trice and Clerks from Lindfield and Lindfield Rural. The current contract will remain in place until September 2015. ST is currently awaiting confirmation from WSCC with regards to contracts and the future of the cluster group. Pot holes have now been removed from the contract and need to be sent directly to WSCC. ST reiterated that work requests need to be fed through to them. The Clerk has suggested bench maintenance and possible management of the Oaklands border. If Councillors have any further suggestions please pass to the Clerk.</p> <p>The footpath at the back of the school was noted as being a priority footpath to keep clear from nettles.</p>	
560.	<p>Allotments</p> <p>560.1 The Chair reported we are currently awaiting planning permission which should come through in the next couple of weeks, a risk assessment is being prepared.</p> <p>A meeting was held today with Balcombe Estates who own the land bordering the allotment site and they had agreed the overgrowth could be cut back to the middle of the boundary ditch. They will also arrange for a risk assessment to be carried out by the shoot that use the woodland.</p> <p>KM suggested that the site should be ploughed as a lot of grass growing on the area.</p> <p>560.2 Funding was discussed and it was felt that if the Council can avoid using reserves it would be beneficial, as lots of projects are ongoing that need funding. The Council agreed to underwrite the funding by £1000, but felt that any additional funding should be found elsewhere for the project. The hard standing could cost more, as the contractor who we had based our figures on with the best value quotation was not able to start the work until October.</p> <p>The Clerk would send details of the Prevention & Wellbeing Grant to Sara Frohmader, Allotment Association.</p> <p>560.3 The lease with Ardingly College had been circulated to all Councillors and the document was unanimously AGREED and accepted by the Council. DS noted that lease requested a peppercorn rent, the Chair felt that this would not cause any issues. The lease is to be signed at the end of the meeting by WM/MB/KM and witnessed by the Clerk.</p> <p>560.4 The Leases to the Allotment Association will not be executed until the risk assessment and hard standing are completed.</p>	<p>Clerk</p> <p>Chair</p> <p>Clerk</p>
561.	<p>Cinema</p> <p>561.1 The Chair thanked Fiona Rocks, Sarah Chapman and Derek Stutchbury for the work they had put into the cinema evenings. The last showing will be in May and the cinema will return in the autumn months.</p>	
562.	<p>Fingerposts</p> <p>562.1 The Clerk advised that WSCC have confirmed they own the fingerposts, but are not willing to assist with repairs. The Council do not have them insured as they are not owned by the Parish Council. The Clerk was requested to continue to look into the issue and find alternative funding sources for the repairs.</p>	Clerk
563.	<p>Annual Parish Meeting</p> <p>The meeting will be held in Hapstead Hall on the 28th April from 7.30 pm. The Clerk had confirmed that she was in the process of confirming the speakers and that Millwood Designer Homes would attend the meeting. The Brownies have kindly offered to set up the large hall for the evening.</p>	Clerk
564.	<p>Royal British Legion</p> <p>564.1 The Clerk emailed David Arnold today with regard to how things were progressing with the survey of the building and is awaiting a response.</p>	

	564.2 It was AGREED that MB/RL/DS/WM would make up the Working Party Committee with regard to this project.	
565.	Community Bus/Transport The Clerk will speak to the bus company regarding a possibly flyer for the Village Voice.	Clerk
566.	Consultations 566.1 The Draft Local List for the Validation of Planning Applications was circulated to members. No comments were made regarding the document.	
567.	Ardingly Infrastructure Schedule 567.1 The Clerk had circulated this document but had received no comments back from members other than MB regarding Hapstead Hall. Joseph at MSDC had confirmed that Section 106 funding cannot be used for any projects that have been started or completed. The Clerk was requested to find out further information regarding the usage of this document and inform members of the situation.	Clerk
568.	Mid Sussex Older People's Council FR had met with Anita Wright and an event is being arranged in association with the Parish Council on the morning of the 14 th May at Hapstead Hall.	FR
569.	Correspondence Sue Karle had contacted the Clerk regarding Green Spaces to check that they were listed on the final Neighbourhood Plan. The Clerk had checked this and responded. Sue Karle wrote to all Councillors regarding the Public Inquiry regarding the footpath (Standgrove) the Clerk had responded and sent previous minutes for information. A complaint was received from a resident regarding issues with dog waste – the Clerk has spoken with MSDC and they are monitoring the two bins on the Recreation Ground to see if they could benefit with additional emptying. This would involve additional costs to the Parish Council. Millwood Designer Homes wrote to confirm they have exchanged contracts on the Standgrove site and have been invited to attend the Annual Parish Meeting on the 28 th April.	
570.	Matters arising or for future inclusion on agenda The cost of the allotment plots will need to be discussed at the next meeting. It was noted that the dog bin situation might need to be reviewed in the future.	
571.	Future Meeting Dates Parish Council Meeting – 19 th May 2015 at 7.30 pm	

MEETING CLOSED AT 8.50 PM