

ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany

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Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the meeting of Ardingly Parish Council held on Tuesday 4th June 2013 at 7.30pm in the Reading Room at Hapstead Hall

Present:

Mr. M. Brixey (Vice Chair)	Mr. K. Monk
Mr. N Moorey	Mr. G. Ruse
Mrs. S. Chapman	Mrs P. Dennis
Mr D. Walker	Mr T. Clement

Apologies

Mr. W Meldrum
Mrs. R Chalk
Mrs. F Rocks
Mrs. R Jarvis (RFO)

In Attendance:

Mrs. S Mamoany (Clerk)
One member of the public

Sara Fromander representing the Village Summer Fete reported that the arrangements were progressing and requested if it was possible for the Parish Council to donate the sum of £200 towards running costs for the event. The advert in the Village Voice cost £60 and perhaps this could also be paid for by the Parish Council. It was confirmed that this will be added to the next Parish Council agenda as it would have to formally be agreed. Any offers to help run stalls on the day would be gratefully received as they are short of volunteers. The Clerk was asked to put something on the website to try and get people to come forward to help.

97.	<p>Procedural Matters</p> <p>97.1 Apologies were accepted from WM, RC, FR and RJ.</p> <p>97.2 No declarations of interest were declared</p> <p>97.3 The Minutes of the Meeting held on Tuesday, 14th May 2013 were signed by the Vice Chair as a true and accurate record.</p> <p>97.4 The Minutes of the Trustees of Hapstead Hall held on the 14th May 2013 were not available to be signed. This will be put on the agenda for next month.</p>	
98.	<p>Matters arising from the previous minutes, not covered elsewhere on the agenda</p> <p>98.1 It was requested that the new Village Sign that Ardingly College are designing should be added to the Agenda for next month for discussion. The sign will implicate the village from past to present.</p> <p>98.2 The distribution of the Village Voice and costs involved were discussed. It was agreed that KM and the Clerk will meet to discuss and confirm the additional postage costs involved in adding the additional areas that were agreed at the last meeting.</p>	KM/Clerk
99.	<p>Finance</p> <p>99.1 It was AGREED to pay the Zurich invoice for Parish Council Insurance.</p> <p>99.2 £97 was received from the Tennis Club, this represented £49 coaching and £48 hire</p>	

	<p>fees.</p> <p>99.3 It was AGREED to keep the annual Rail Voucher Scheme subsidy figure of £5.00 per voucher.</p> <p>99.4 The schedule of payments for April was presented and AGREED.</p>	
100.	<p>Environment and Traffic Committee</p> <p>100.1 It was AGREED to pay the invoice received from CJDA Ltd (50% of tender sum)</p> <p>100.2 It is important that we must try to encourage and persuade WSCC to support this project and a meeting is to be arranged with WSCC to discuss the project further. The documents are all on the website and we need to work on putting an exhibition together for the village in the near future.</p>	
101.	<p>Hapstead Hall Management Committee</p> <p>101.1 A couple of complaints have been received about the heating in the building. It is being investigated if a grant can be obtained to fit a valve system that can separate the Main Hall from the Reading Room. This would mean that both rooms do not have to be heated should only one of them be in use.</p>	
102.	<p>Neighbourhood Plan Committee</p> <p>102.1 A strategy meeting was held on the 3rd June to start formulating policies, but still lots of work to be completed.</p> <p>102.2 The next Neighbourhood Plan Committee Meeting will be held on the 27th June at 7.30pm.</p> <p>102.3 The consultant, Neil Homer, WM and SC are to meet with Claire Tester on the 20th June 2013.</p> <p>102.4 Sites that are currently available are Land south of Middle Lodge, Standgrove and Butchers Field. Land East of High Street is no longer available and the site will not be put forward.</p> <p>102.5 We are awaiting a response from The South of England Agricultural Society, but it is possible land cannot be put forward due to constitution.</p>	
103.	<p>Planning Committee</p> <p>103.1 It was AGREED to support the Proposed Submission District Plan and that we should urge MSDC to proceed to Public Examination and adoption without delay in order to provide a robust strategic framework for Neighbourhood Plans.</p> <p>103.2 A discussion took place regarding an example of a development in Lindfield that was approved recently due to Local Plan not being in place and concerns over the proposal of a new town in Sayers Common area, named Mayfield Town.</p> <p>103.3 An update of the Planning Applications received was provided as follows:</p> <p>AR/13/1372/FUL – 19 College Road, Ardingly – extension. The following comments were made: 1. This application is incomplete and misleading. It fails to show on the plans the ground floor window of the neighbouring property which is most affected by the proposal. The application also refers to a single storey rear extension; whereas it is part two storey. 2. The proposed two storey development, extending up to the boundary with the neighbouring attached property, would have an overbearing aspect and significant detrimental impact on the residential amenities of no. 21 College Road. This application is currently pending a decision.</p> <p>AR/13/01453/FUL – 21 Munnion Road, Ardingly – Two storey extension to rear of property. No objections were made, this application is currently pending a decision.</p> <p>AR/13/01469/TCA – The Lodge, Hapstead House, 106 High Street, Ardingly – tree work to beeches and horse chestnut. GR declared an interest as he lives on the High Street, Ardingly. No objections were made, this application is currently pending a decision.</p>	

	<p>AR/13/01557/FUL - Bawtry, Selsfield Road, Ardingly, West Sussex, RH17 6TJ - proposed garage building</p> <p>No objections were made, however it was suggested a condition restricting use to ancillary to residential use of dwelling was made. These comments will be submitted to MSDC</p> <p>AR/13/01508/FUL & AR/13/01/609/LBC - Jordans, Church Lane, Ardingly, West Sussex, RH17 6UP - replacement of three first floor windows at rear of listed building. SC declared an interest as she is the owner of this property. No objections were made. These comments will be submitted to MSDC</p>	
104.	<p>Recreation & Open Space Committee</p> <p>104.1 The Pavilion options will be discussed at the next Recreation & Open Space Committee Meeting to be held on Tuesday, 11th June 2013 at 7.30pm.</p> <p>104.2 We have not been receiving reports from Foster Playscapes, although the Clerk has managed to obtain a report completed on the 28th May 2013. However, the report is not satisfactory and will be discussed further at the Committee Meeting next week.</p>	
105.	<p>Youth Management Committee</p> <p>105.1 FR was not present to report on funding. SC advised in her absence that funding will expire in September and we need to access further funding as soon as possible. Hyde Housing have been approached, but as we do not have any problems in the village with anti social behaviour, they cannot supply any grants. It was noted that in fact anti social behaviour has decreased since the Youth Club has been running; Pete the Youth Worker does an extremely good job supporting the kids in such ways as helping them complete job application forms.</p> <p>105.2 Andrew Lambert and his son are currently working on the Youth pages for the website.</p>	
106.	<p>Training & Events</p> <p>106.1 The costs of £50 plus VAT were AGREED for the Chairmanship Briefing Session.</p> <p>106.2 The Councillor Training Session with Trevor Leggo was confirmed as Thursday, 18th July at 7.30pm to be held in the Reading Room.</p>	
107.	<p>Fracking</p> <p>107.1 This is affecting our neighbouring Parish of Balcombe and Councillors were asked to think about this subject for a discussion at the next Parish Council Meeting.</p>	
108.	<p>Consultations</p> <p>108.1 South East Water had advised us that they have published their Draft Water Resources Management Plan 2040. No action was required as Ardingly Reservoir was not included in the document.</p>	
109	<p>Correspondence</p> <p>109.1 PD reported that the Village Guide was out of date and needs updating. She has agreed to take on this job with assistance from Beryl.</p> <p>109.2 GR reported that a Public Notice was sent out on the 3rd June advising of a Temporary Prohibition of Parking due to the South of England Show (MB declared an interest as he is employed by the South of England Agricultural Society and GR declared an interest as he lives in the High Street) in Street Lane, College Road, Lindfield Road, High Street and Selsfield Road from 6th June to 9th June. Concerns were raised about the short notice that was given and the Clerk was requested to contact WSCC Highways to find out further information regarding the Notice.</p> <p>109.3 A letter was circulated which had been received from Mr. Surgeoner, together with a draft response that had been prepared by the Clerk. This response was unanimously AGREED and the Clerk was requested to send the letter.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>109.4 An email was received from Tom Holbrook to thank the Parish Council for the £350 donation given towards the upkeep of the churchyard.</p> <p>109.5 An email was circulated that had been received by the Clerk from Claire Tester in response to a letter she had received from a resident in Ardingly. It was unanimously AGREED that we should seek permission from both parties to put the letter and response on our website as it was felt that it would assist in the understanding and importance of the Neighbourhood Planning process. The Clerk will request permission, if this is confirmed it will then be put on the website. The Clerk is awaiting log in details to access the website.</p>	Clerk
110.	<p>Items for information only or inclusion on future agenda</p> <p>110.1 It was confirmed bedding plants have been delivered and planting is in process of the beds around the village. Norman Trudgel of Lodgelands will carry on looking after beds and Hilary Smith has offered to do Munnion Road/College Road.</p> <p>110.2 Offers have been received to deliver the Village Voice in College Road.</p> <p>110.3 The Clerk was asked to obtain quotations for the update of the Parish Boards located in the Reading Room.</p> <p>110.4 The Clerk was asked to ring Nicola Green the new Police Community Support Officer to introduce herself.</p> <p>110.5 The lack of local bus services was discussed and the Clerk was asked to write to MetroBus to request if services could be improved in anyway.</p>	
111.	<p>Future meeting dates</p> <p>Neighbourhood Plan Committee Meeting – Thursday, 27 June 2013</p> <p>Parish Council Meeting – Tuesday, 2 July 2013</p>	

MEETING CLOSED 8.58pm