

ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany

Tel: 01444 226 209

Email: ardinglypc@hotmail.co.uk

Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the meeting of Ardingly Parish Council held on Tuesday 2nd July 2013 at 7.30pm in the Reading Room at Hapstead Hall

Present:

Mr. W Meldrum (Chair)	Mrs P. Dennis
Mr. M. Brixey (Vice Chair)	Mrs. F. Rocks
Mr. N Moorey	Mrs. R. Chalk
Mr. K. Monk	

Apologies

Mr. G Ruse
Mrs. S Chapman
Mr. T. Clement
Mr. D Walker

In Attendance:

Mrs. S Mamoany (Clerk)
Mrs. R. Jarvis (RFO)

2 members of the public

Sarah Fromander representing the Village Summer Fete spoke with regard to the donation requested at the previous month's meeting. It was suggested that it could be given with an agreement to be repaid back to the Parish Council if a profit was made at the event. A general discussion was held on the arrangements being made and it was also suggested that perhaps a banner could be purchased by the Parish Council to promote the day. It was agreed to discuss this in the meeting under item 122.

112.	Procedural Matters 112.1 Apologies were received from Mr G Ruse, Mrs S Chapman, Mr T Clement and Mr D Walker 112.2 No declarations of interest were declared 112.3 The minutes of the meeting held on Tuesday, 4 June 2013 were amended as follows:- 102.4 which read "Middlefield" and should have read "Land South of Middle Lodge". A spelling error was noted in 103.3 – should have read "Jordans" and not "Jordons". These were then agreed and signed by the Chair as a true and accurate record. 112.4 The Minutes of the Trustees of Hapstead Hall held on the 14 th May 2013 were agreed and signed by the Chair as a true and accurate record.	
113.	Matters arising from the previous minutes, not covered elsewhere on the agenda 113.1 It was noted that further to point 104.2 in the previous minutes the Council had now received the reports from Fosters Playscapes that were outstanding, together with an invoice. 113.2 KM had arranged for the Village Voice to be delivered to the area north of Little London. 113.3 Hilary Smith very kindly agreed to do the planting and maintain the flower beds in College Road / Munnion Road.	
114.	Finance 114.1 The schedule of payments for June was presented and AGREED. It was noted that the repairs to the bus stop should be taken from the reserves budget. The income from Tennis	

	<p>Club Fees was also noted at £795.00.</p> <p>114.2 The information relating to the RFO's additional hours was not available. It was agreed that this would be added to the agenda for the next meeting.</p> <p>114.3 The Clerk reported that the printer in Hapstead Hall was no longer working. The Clerk had sourced a new Epson printer that was versatile and had wifi ability, which it was agreed would be useful. The cost of this was agreed and approved at £60, plus VAT.</p>	
115.	<p>Environment and Traffic Committee</p> <p>115.1 It was reported that a meeting was in the process of being arranged with WSCC in order to discuss and approve the traffic consultant's report.</p> <p>115.2 William Goodwin had confirmed that the deliveries to Hill House Farm had ceased and that he was aware of the disturbances this had caused to the village and will write to the Parish Council.</p>	
116.	<p>Hapstead Hall Management Committee</p> <p>116.1 The Xmas Fair date is to be confirmed.</p>	
117.	<p>Neighbourhood Plan Committee</p> <p>117.1 Following the meeting on the 27 June the Housing Strategy Document, Sites Assessments, Parish Housing Land Availability Assessment and the general policies were all discussed and approved with some amendments made that were agreed at the meeting. These will be sent to the consultant, Neil Homer, to put together the draft Neighbourhood Plan in preparation for the pre-submission consultation. It was hoped that this will be ready for the next NP Committee Meeting, on the 30th July 2013 but this date could have to change if the documents are not completed. It is important that the Council publicise the consultation period through various media when we are at that stage.</p> <p>117.2 It was discussed whether it was appropriate for the NP Committee to sign off the draft NP and authorise publication of the pre-submission Plan as the Parish Council was not meeting again until September. This would involve at the next NP meeting agreeing an appropriate site and putting forward potential Green Spaces. Following discussions, it was felt that the draft NP should be signed off at a Parish Council Meeting and a meeting will be called to be held immediately after the NP Meeting. The timeline was important due to the appeals that could potentially take place in October with regard to the Standgrove and Butchers Field developments. The consultation period will run for a 6 week period.</p>	
118.	<p>Planning Committee</p> <p>118.1 An update of the Planning Applications received was provided as follows:</p> <p>AR/13/01372/FUL – 19 College Road, Ardingly – amended plans to extension. No objections were made.</p> <p>AR/13/01736 /FUL– Tinkers Croft, Street Lane, Ardingly – single garage at front of property to be retained, addition of door/window built in front elevation. New external staircase. No objections were made.</p> <p>AR/13/-1832/FUL – 2 Shellbrook Cottages, College Road, Ardingly – amendments to previous application. Two storey flank extension to replace existing flat roof single storey extension. This application is to change the 2nd Floor extension from tile hanging to Marley Cedral Weatherboard. No objections were made, it was requested that we ask that the weatherboard could be of a dark tone to make it less prominent in this rural location.</p> <p>AR/13/01969/FUL – Adjacent to the Millennium Seed Bank, Wakehurst Place – erection of a new boiler house to enclose 500kW wood chip boiler which will serve the majority of the site heat demands.</p>	

	<p>No objections were made.</p> <p>The above comments were submitted to MSDC.</p>	
119.	<p>Recreation & Open Space Committee</p> <p>119.1 NM reported that at the last Recreation & Open Space Committee Meeting it was felt a rebuild of the pavilion was too big a task and that we should be reducing the scope of works and making repairs and considering adding a small extension.</p> <p>A discussion was then held about the potential works and the possibility of obtaining grants. It was noted that Peter Simpson might be able to advise upon the grants and the possibility of using Community Right to Build schemes and although a large building was not viable, it might be possible to rebuild a practical pavilion which was more fit for purpose. Therefore, it was agreed that we should investigate further options for a rebuild and the working party should meet to discuss.</p> <p>119.2 It was brought to Councilors attention that a quote had been accepted for tree works at the last Recreation Committee Meeting. However, prior to the meeting only two quotes could be found due to the hand over of Clerks however now three had been obtained. The third quote found after the meeting was cheaper than the quote agreed. It was therefore felt correct that this should be discussed at the PC Meeting. The matter was discussed and it was AGREED to accept the quotation received from Cedarwood for the sum of £600.00.</p> <p>119.3 A quote was obtained from Pro-line Tennis Courts for cleaning and treating the Multi Courts for the sum of £550, plus VAT. RC reported that the fencing will ideally need to be replaced in the next two years and Pro-line would be able to give us a quote for doing this and also to quote for some new goals that would be more adaptable. It was generally felt that the courts are an asset to the community and we should encourage them to be used as much as possible. Although only one quote had been obtained, it was discussed that it was difficult to find other companies as it was a specialist job and it was AGREED to accept the quotation and proceed with the works.</p> <p>119.4 NM reported that some of the benches in the Recreation Ground were in need of urgent repairs, one in particular was a Health and Safety issue as only the frame remained. A quotation had been obtained from a local carpenter who was able to complete the works prior to the Village Fete. The Chair pointed out that the Council should always obtain the required three quotes and that an annual inspection of the benches should take place in the future. A vote was taken, six AGREED and one voted against to accept the quotation from M Angus for £655.00 on the condition the repairs were completed by the 20th July.</p> <p>119.5 It was noted that the hedges to the footpath from Street Lane and the Recreation Ground, were very overgrown. The Clerk agreed to ask the HHCIC to attend to these areas.</p>	
120.	<p>Youth Management Committee</p> <p>120.1 The funding of the Youth Club was discussed with the running costs including administration, insurance and training. Currently approximately 17 children are using the facility and it was noted that since the Youth Club had been running the village has seen a decrease in petty crime, graffiti, etc</p> <p>Streetmate had advised that £3,627 was required to keep the facility running until Christmas. The Parish Council would need to offer a good donation and additional funding sources had been identified by Streetmate. It was AGREED that the Parish Council would put £2,500 towards the running costs to keep this facility going until Christmas. It was noted that it is important that the Council keep on top of funding opportunities that are available for projects such as these and do not miss out on opportunities.</p>	
121.	<p>Training & Events</p> <p>121.1 Training date with Trevor Leggo from SSALC was confirmed to be held on the 18th July 2013 at 7.30 in Hapstead Hall.</p>	

122.	<p>Summer Fayre 122.1 It was discussed and AGREED that the Parish Council would provide £200 to the Summer Fayre and purchase a banner to help with the advertising of the event, allowing an additional £50 for this. Depending on the success of the event, the £250 should be returned to the Parish Council.</p>	
123.	<p>Difibrillator 123.1 Councilor Gary Marsh had been in contact with the Clerk and offered a defibrillator to the village that was donated by Haywards Heath District Fun Ride. A discussion was had with regard to a possible location for this and it was AGREED that the Clerk would speak to the Post Office owners to see if they would be happy to have it located with them. The Clerk also mentioned that training was available on the use of this equipment.</p>	Clerk
124	<p>Village Sign 124.1 KM circulated the logo designed by Ardingly College and advised that they were open to suggestions and thoughts. It was generally felt that some parts of the logo were not appropriate to the village. It was suggested that if we gave them a copy of our logo with the Oak tree then they could work with this to come up with some other ideas. 124.2 It was noted that the steps on the War Memorial need repairing. The Clerk agreed to ask Pat Killian to attend to this.</p>	Clerk
125	<p>Highways Cluster Group 125.1 The Clerk was asked to investigate the regular cycle of general maintenance items.</p>	Clerk
126.	<p>Fracking This subject was discussed and the Council felt it was important to be aware of the pro's and con's of this issue and we need to understand the facts of the subject. The Chair agreed to ask Balcombe Parish Council for objective information.</p>	
127.	<p>Consultations 127.1 SC and MB had both read through the High Weald AONB Draft Management Plan and felt the Council should support the document. It was AGREED that the Clerk would complete the required form in support. 127.2 South East Water Clear Water Plan had been distributed and it was AGREED to support the document. The Clerk will respond.</p>	Clerk
128.	<p>Correspondence 128.1 The Clerk reported that a number of letters had been received about traffic in College Road and that some misinformation had been supplied to residents regarding a recent Neighbourhood Plan Meeting. The Clerk was asked to respond to these letters explaining the facts, which were agreed as per the minutes and informing them about the progress of the Traffic Appraisal.</p>	Clerk
129.	<p>Items for information only or inclusion on future agenda 129.1 RC wanted to raise the point about the primary school policy on the NP and that the wording had been agreed, but the school are subject to decisions being made by the local authority. 129.2 RC advised that an Emergency Planning Meeting was planned for the 10th September and she hoped to invite Andrew Elliott to the PC Meeting in September so he could speak to Councilors about the services he could provide and how they could be put in place with regard to gritting / snow clearing. 129.3 PD attended the Police Panel Meeting, only 2 villages were represented out of 6. Issues discussed at the meeting were problems in villages with bogus callers and outside buildings being broken into, encouraging people to sign up to Farm Watch in rural areas and advising residents to be vigilant. Police messages will now be put on Twitter. The new PCO Nicola Green is keen to attend village events.</p>	

	129.4 A report had been made that the flower beds that overlook Oaklands have lots of saplings growing in them. KM will look into finding someone who can attend to this area.	KM
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MEETING CLOSED 9.25 pm