

ARDINGLY PARISH COUNCIL

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Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the meeting of Ardingly Parish Council held on Tuesday 5th March 2013 at 7.30pm in the Reading Room at Hapstead Hall

Present:

Mr. W. Meldrum (Chairman)	Mr. K. Monk
Mr. M. Brixey	Mrs. F. Rocks
Mrs. R. Chalk	Mr. G. Ruse
Mrs. S. Chapman	Mrs P. Dennis

In Attendance:

Mrs. F. Elwood (Locum Clerk)
Four members of the public

Members of the public attended to request help from the Parish Council in the matter of organising the Summer Fete which has been arranged to take place on Sunday 21st July 2013. They requested help with funding, identifying volunteers and publicity in the Village Voice. The Chairman agreed to make a proposal when the item is discussed during official business.

A member of the public expressed concern about the continued problem of lorries transporting soil to landfill. An update on this item is on the agenda.

38.	Procedural Matters 38.1 Apologies were accepted from Tim Clement, Nick Moorey and Rachael Jarvis. 38.2 There were no Declarations of Interests received from members in respect of any matter on the agenda. 38.3 The Minutes of the Meeting held on Tuesday 5 th February were signed by the Chair as a true and accurate record	
39.	Matters arising from the previous minutes, not covered elsewhere on the agenda 39.1 Highway Cluster Partnership Lindfield Parish Council is drafting the Memorandum of Understanding, taking into account APC's comments about dictating priorities and termination rights. The expectation is to come to an agreement with Haywards Heath Parish Council in the next couple of weeks. The agreement will be for an initial term of two years. The Chairman requested that other members respect the channels of communication when dealing with other organisations to avoid confusion. 39.2 Village Voice Any articles for the Village Voice should be submitted as soon as possible. 39.3 Winter Maintenance WSCC should be clearing the snow in order to keep the school open. The snow clearing should take place along Street Lane up to Holmans and Holmans. Richard Speller from WSCC said he will add this road to the list of roads to be reviewed at the end of the season. He will write to APC with a decision. 39.4 Neighbourhood Plan Frances Jones from Cuckfield PC has provided one more name for someone to provide a tender for the Neighbourhood Plan 39.5 National Bus Pass Scheme The clerk is waiting for a reply from MSDC to inform APC how bus passes will be	

	distributed after 31 st March 2013 when the current arrangement terminates.	
40.	<p>Finance</p> <p>40.1 Members agreed a donation of £350 to St Peter's Church to help towards the upkeep of the cemetery.</p> <p>40.2 The schedule of payments for February were received and accepted but the clerk was asked to provide this in Excel 2007 format in future as some members could not open the document. The cost of water for the pavilion was questioned and the clerk was asked to inform members whether this is a monthly or quarterly charge.</p> <p>40.3 It was agreed that funds for the traffic appraisal will be identified and ring fenced.</p> <p>A request was made for a set of draft accounts to be provided at the Annual Parish Assembly. The RFO will be asked to provide this.</p>	
41.	<p>ANPR Camera Installation</p> <p>Sussex Police are planning to install an Automatic Number Plate Recognition camera on the B2028 Selsfield Road on a grass verge north of the town and just south of Tillinghurst Lane. It was agreed that other sites would be preferable and the Chairman will pass suggestions Sussex Police.</p>	
42.	<p>Emergency Planning Committee</p> <p>An invoice has been received for £750 + VAT. Mrs Chalk said that she has some ideas for next year.</p>	
43.	<p>Environment and Traffic Committee</p> <p>43.1 Update on Hill House Farm tipping and HGV traffic Concern has been expressed by residents about the large number of HGVs transporting soil for tipping at a farm north of Lindfield. Particular anxiety relates to aggressive driving and speeding by some lorries. The Police carried out speed checks on 20th February and found only 1 out of 15 lorries to be speeding. It was noted that the Licence for this activity is due to expire in June 2013 and APC should remain vigilant to ensure it does not carry on beyond this date.</p> <p>43.2 Traffic Appraisal 300 responses have been received and the results are on the village web site. A date will be set for a presentation of proposals.</p>	
44.	<p>Hapstead Hall Management Committee</p> <p>It was agreed at the previous meeting that a telephone and broadband facility will be installed although it is not clear who will pay for it. APC will ask Hapstead Hall Management Committee for recommendations.</p>	
45.	<p>Neighbourhood Plan Committee</p> <p>The Neighbourhood Plan is progressing with sites being identified for development. The next stage is for the sites to be scored. The RFP has been sent to consultants for the writing of the plan and proposals are due back within the next two weeks. The Housing group met with MSDC, who were very supportive. It was suggested that 'Parking' should be added as an objective. The Neighbourhood Plan committee will consider this suggestion.</p>	
46.	<p>Planning Committee</p> <p>Planning permission was granted for removal of a tree at Knowles Farm. It was reported that the owners of Tinkers Croft have removed trees without permission. [Mrs Rocks declared an interest and didn't take part in the discussion]. It was agreed the clerk should be asked to report a possible planning contravention. The Planning Committee has new terms of reference.</p>	

47.	<p>Recreation and Open Spaces Committee Members noted receipt of minutes from a meeting held on 6th February 2013. The Chairman questioned the cost of £2000 for a feasibility study. Mr Monk explained that two sets of draft plans were provided for a replacement pavilion and the decision was taken to proceed with the larger version.</p>	
48.	<p>Youth Management Committee The inaugural village cinema evening is being arranged for Friday 26th April 2013 starting at 7pm. Local organisations will be invited to provide refreshments and they will be able to keep profits. The Parish Council will underwrite the event up to £300 which will cover the cost of the company providing the film and equipment and the hire of the hall. Profit from ticket sales will go back to the Parish Council in the first instance.</p>	
49.	<p>Reports from representatives on outside bodies 49.1 Meeting with South East Water on 26th February 2013 South East Water has provided a draft Water Resources Management Plan and will contact APC again if the reservoir is part of their future plans. 49.2 Meeting with PCSO at Police Station Stuart Clough is leaving to train as a Police Officer. Stephen Lowe is prepared to take over but is yet to be appointed. When a new PCSO is appointed they will be introduced to APC. Farm Watch is active and is proving more effective than Neighbourhood Watch. A few burglaries have taken place and residents need to be vigilant. 49.3 Jamie Savage has been appointed as new Head Teacher at St Peter's. He would like to introduce himself to the Parish Council. The clerk will make arrangements.</p>	
50.	<p>Annual Parish Meeting Topics for the agenda will be:- Budgets; Neighbourhood Plan; Cinema Club; Traffic; Pavilion redevelopment; Developments in general, as well as any other items raised by members of the public. A short meeting of the trustees of Hapstead Hall will take place before the meeting.</p>	
51.	<p>Summer Fete and Christmas Fayre 51.1 It was agreed that the Parish Council will provide a budget of £800 for the Summer Fete. 51.2 Concern was expressed about funding for replacement bulbs for Christmas Lights. Mrs Chalk will discuss with John Cooling. The Chairman promised the funds would be available in good time.</p>	
52.	<p>Update on appointment of new Clerk 20 applications have been received. 3 people have been short listed. Interviews will take place on 12th March 2013. Louise will do a handover.</p>	
53.	<p>Consultations Nothing to report.</p>	
54.	<p>Correspondence 54.1 A Thank You card has been received from Anne Rumble 54.2 A letter of thanks has been received from St Peter's School regarding snow clearing.</p>	
55.	<p>Items for information or inclusion on future agenda 55.1 All members should be made aware of meetings to which the parish council has been invited and a representative should be sent whenever possible. 55.2 Mrs Dennis is still looking for a Mid Sussex Times representative. 55.3 Mrs Chapman is attending a seminar on Energy Efficiency in Village Halls. 55.4 Mrs Chapman and Mrs Rocks will be attending an AIRs meeting to discuss Neighbourhood Plans.</p>	

	<p>55.5 The sign post on the boundary with Balcombe has been fixed. The Chairman thanked Mrs Chapman.</p> <p>55.6 The bus shelter still needs to be repaired. The contract has been awarded and Mr Monk will find out why the work has not been done.</p>	
<p>56.</p>	<p>Future Meeting Dates</p> <p>Pavilion Refurbishment Working Party Meeting – Thursday 7th March</p> <p>Youth Provision Committee – Tuesday 12th March</p> <p>Ardingly Parish Council Meeting – Tuesday 2nd April</p> <p>Annual Parish Meeting – Tuesday 7th May</p> <p>Annual General Meeting – Tuesday 14th May</p>	

MEETING CLOSED 9.10pm