

ARDINGLY PARISH COUNCIL

Parish Clerk: Anne Rumble

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Office: Tuesdays 10 am - 12 noon in Hapstead Hall, Ardingly

Minutes of Ardingly Parish Council meeting held on Tuesday, 6 September 2011 in the Reading Room at Hapstead Hall from 7.30pm.

MINUTES

Present:	Mr G Ruse (Chair) Mr M Brixey Mr T Clement Mrs R Chalk Ms S Chapman Mrs F Rocks	Mrs P Dennis Mr W Meldrum Mr K Monk In attendance: Mrs A Rumble (Clerk) Mrs R Jarvis (Responsible Finance Officer (part)) 9 Members of Public
76.	<p>Questions/comments from members of the public. The Chair welcomed members of the public to the meeting. <i>The meeting closed.</i> Sue Karle addressed the meeting regarding the application for the addition of a footpath at Standgrove Field and asked why the Parish Council had not supported it? Evidence supporting both sides' was distributed. She felt that Council had underestimated the strength of feeling in the village and was supported by Hilary Smith who confirmed her use of the footpath for many years. Claire Knight asked if any progress had been made on the development of Butchers Field? It was reported that the Parish Council, at the invitation of landowners, had met to discuss their ideas, including Standgrove Field and confirmed that they would remain impartial throughout the discussions. Claire Knight stated that traditionally the village was predominantly an agricultural community and development of Butchers Field would eradicate farming from the heart of the village. In conclusion, Chair thanked members of the public for participating and confirmed that the Public Meeting on the 8 September will provide an opportunity for the community to ask questions and express their views. <i>The meeting opened.</i></p>	
77.	<p>To accept apologies for absence District Councillors, Mr G Marsh & Mr A MacNaughton. Councillor Mr D Walker. A representative from Tennis Club had sent their apologies.</p>	
78.	<p>Declaration of Interests Ms Chapman declared an interest Item 91.3 – Village Development, Mr Ruse declared an interest in Item 80 (73.1) – Matters arising. Mrs Dennis declared an interest in Item 91.3 Planning Applications - AR/11/02173/COU Town House Farm.</p>	
79.	<p>To confirm and sign the minutes of the meeting held on Tuesday, 5 July 2011 The Chair called for approval of the minutes of the Council meeting held on the 5 July 2011. With no alteration these were AGREED and the minutes were signed by the Chair.</p>	
80.	<p>Matters arising from previous minutes The Chair declared an interest in this matter and advised that he had not spoken to the Landlord of the pub about the complaint. Further correspondence had been received and a response will be sent.</p>	
81.	<p>Casual Vacancy Councillors were disappointed that Mr David Hadden had tendered his resignation and expressed their appreciation for his valuable contribution and service to the work of Council. With no response to the vacancy, Council can co-opt a member.</p>	
82.	<p>Vice Chair & Committee Membership To fill vacancies following his resignation, the following was RESOLVED and AGREED; Mrs Dennis nominated Mr Monk to serve as Vice-Chair. This was seconded by Mr Brixey. There being no other nominations, Mr Monk was duly elected. <u>Planning Committee</u> - Mr Clements nominated Ms Chapman as Chair of the Planning Committee. This was seconded by Mrs Rocks. There being no other nominations, Ms Chapman was duly elected. Ms Chapman will Chair the Planning Committee which will manage regular planning applications. Major planning applications that are considered to have a wide impact on the village will be managed by the full council. <u>Finance Committee</u> - Mrs Rocks nominated Mr Meldrum to serve as Chair of the Finance</p>	

	<p>Committee. This was seconded by Mr Brixey. There being no other nominations, Mr Meldrum was duly elected. Mr Clements will fill the vacancy left by Mr Hadden on the Finance Committee.</p> <p><u>Representatives on Outside Bodies - MSALC - Mr Monk and Mr Ruse.</u></p>	
83.	<p>Financial matters</p> <p>83.1 Any grant/donation requests – there were none.</p> <p>83.2 Schedule of Payments - Schedule of payments circulated prior to the meeting. Proposed by Mrs Chalk, seconded by Mr Brixey and AGREED that payment be made.</p> <p>83.3 Review of Signatories – Signatories reviewed and AGREED as; Mr Ruse, Mr Walker, Mr Monk and Mr Meldrum.</p> <p>83.4 Mary Puckle Fund and Village Sign Account – RESOLVED.</p> <p>83.5 External Auditor’s Report - Mrs Jarvis stated that the external auditor had completed his audit and had written confirming that all matters were in order.</p>	
84.	<p>Hapstead Hall</p> <p>84.1 Response to MSDC Review of Polling Districts & Polling Places (Parliamentary Elections) Regulations 2006. Evaluation Form completed and returned.</p> <p>Mr Monk reported that hire costs for the hall were set to increase from October and modifications to the format had been agreed. He would provide details of charges for publication on website. Bookings remained good. External auditor’s report had recommended an increase in the Fidelity Guarantee Insurance.</p>	KM
85.	<p>Recreation Ground</p> <p>85.1 Pavilion Refurbishment Working Party – It was reported that although the Parish Council had received a positive response from SEAS with regard to building a new pavilion, they are at present undergoing a review of future showground plans and refurbishment of its facilities. As a result, they could give no indication of timescale of when this will be completed. For that reason, it was AGREED to delay further work on this proposal until a formal response was received.</p> <p>85.2 Update on Insurance Claims – It was confirmed that full reimbursement had been recovered from the insurance company, excluding excesses. Compensation for loss of hire was still being pursued.</p> <p>85.3 Section 106 update & 85.4 Landscaping of spoil</p> <p>Mr Brixey explained that £29,650 had been granted by Mid Sussex District Council for pitch drainage, footpath resurfacing and sports storage. Total project costs amounted to £32,320 and at its meeting in June, the Parish Council had agreed to cover the shortfall of £2,670 from reserves. However, landscaping of the spoil needed to be considered and maintenance, enhancement and location of the spoil was discussed. A quotation had been received of c.£550 for landscaping the spoil. Investigations will be made with local parishes who had undertaken similar work and if satisfactory, AGREED that the Recreation Ground Committee be permitted to spend up to £600 for this work. KM/FR to visit sites where this type of facility has been built.</p> <p>85.5 Multicourt use – Financial year 2010/2011. Income received from Tennis Club £650 and £67.50 from ad-hoc hirings for 12 month period from July 2010. (Charge £3 per hour.)</p> <p>85.6 Correspondence from residents – anti-social behaviour. Following visits to the recreation ground and investigations into anti-social behaviour by several councillors, it was reported that there was insufficient grounds to take it further. It was felt that anti-social/threatening behaviour was a matter for the Police Authority. A response will be sent to the residents.</p>	<p>Clerk/MB</p> <p>KM/FR</p> <p>Clerk</p>
86.	<p>Village Plan -</p> <p>Schedule and an update on actions will be made available at next month’s meeting.</p>	SC
87.	<p>Traffic Committee</p> <p>87.1 A donation of £2,000 from Ardingly College towards Ardingly Enhancement & Traffic Management was ACCEPTED.</p> <p>87.2 Following an update from Ms Chapman, including a report on additional funding, consideration was given to a proposal from the Traffic Committee. It was RESOLVED and AGREED for the Traffic Committee to progress with proposals to set up a Steering Group consisting of key stakeholders, community and Living Streets representatives.</p>	

88.	Communications Committee Next issue of the Village Voice is underway, with assistance from Mrs Meldrum and progress continues to be made with the website.	
89.	Fingerposts Restoration of the fingerpost at Stoney Lane/Paddockhurst Lane which had been undertaken in error by the contractor working for Balcombe Parish Council remains uncompleted. It was AGREED to write to the Clerk to obtain an update. Clerk to contact Mr Spence regarding cleaning and restoration of other posts.	Clerk
90.	Christmas Festivities 2011 - Update on events for Saturday, 3 Dec. 2011 was received.	
91.	To consider planning matters <u>MSDC</u> 91.1 <u>Decisions</u> AR/11/01101/FUL 28 High Street. Single storey side extension and replacement porch to front elevation – GRANTED AR/11/01339/FUL – Millenium Seed Bank, Wakehurst Place. Installation of 588 solar PV modules onto several roofs of the building – GRANTED AR/11/01630/FUL – 20 Oaklands. Proposed two story extension to the side of existing semi detached dwelling. To include a new study and utility at ground level and two new bedrooms at first floor with two new dormer windows to the rear elevation. A single story flat roof extension to rear to enlarge existing kitchen.- GRANTED. AR/11/01869/EOT – 12 Munnion Road. Extension of time application for extension to existing house. Front bay, ground, porch and first floor extension – GRANTED. AR/11/01781/FUL – Ardingly College, College Road. Installation of a portakabin titan building to be used as study accommodation for a period of 18 months – GRANTED. AR/11/01738/FUL – Ardingly College, College Road The proposals are to re-model the ground slopes of a small part of the college campus where slope instability is threatening nearby existing properties. The proposed works will include a gabion structure and new landscaping – GRANTED. AR/11/01921/FUL - The Gardners Arms Public House, Selsfield Road. Retrospective application for metal estate fencing along part of front boundary – GRANTED. AR/11/01934/ADV - The Gardners Arms Public House, Selsfield Road Double hanging sign on single pole – CONSENT. AR/11/02100/FUL & 11/02101/CON Camby, Church Lane. Demolition of existing 3 bedroom bungalow, construction of replacement 4 bedroom 2 storey dwelling with detached garage – GRANTED. 91.2 <u>Applications</u> AR/11/01630/FUL - 20 Oaklands. Proposed two story extension to the side of existing semi detached dwelling. To include a new study and utility at ground level and two new bedrooms at first floor with two new dormer windows to the rear elevation. A single story flat roof extension to rear to enlarge existing kitchen – RECOMMEND APPROVAL. AR/11/02173/COU Town House Farm, Church Lane <i>Mrs Dennis declared an interest and reported that interested parties, although not represented at the meeting, their objections remained unchanged</i> Change of use from redundant farm building/store to B1 office use, with associated building alterations – RECOMMEND REFUSAL (Comments can be obtained from Clerk.) AR/11/02420/FUL - 49 High Street. Demolition of Existing single garage. Proposed two storey extension to accommodate elderly parent – RECOMMEND APPROVAL. PAC/CD/T/50/964(10175) – Land South of Street Lane (Butchers Field) Tree Preservation Order 2011. <i>Ms Chapman declared an interest.</i> DMMO 4/09 - Wildlife & Countryside Act – WSCC (Cuckfield Rural No.1 – (Ardingly: Addition of a footpath)) – Definitive Map Modification Order, 2011. To consider representation or objection relating to the Order to be sent by 7 October 2011. Photographs of the site in 1999 and 2001 show no clear evidence that the path has been used by members of the public for many years, whereas photographs circulated by residents show the footpath as being clearly visible. In addition, a paper prepared by residents suggested its uninterrupted use. Councillors suggested that members of the public should adhere to the Countryside Code. In conclusion, a response will be submitted	

	<p>reflecting the above comments.</p> <p>91.3 <u>Village Development – Public meeting</u> - Arrangements discussed and agreed. <i>The meeting closed.</i></p> <p>Hilary Smith and Sue Karle were invited to speak and gave their view of the mood of the community. <i>The meeting opened.</i></p>	Clerk
92.	<p>Village Design Statement</p> <p>A local Steering Group will be formed to develop the Village Design Statement.</p>	SC
93.	<p>Village Clustering</p> <p>Mr Hadden, Ms Chapman, Mr Walker and the Clerk had attended a meeting at Haywards Heath Town Council with regard to forming a cluster group with neighbouring villages.</p>	
94.	<p>Youth Activities</p> <p>Ms Chapman and Mrs Rocks reported on their meeting with representatives from AiRS who it was established were prepared to provide a youth worker and back up services for one year from October 2011 at a cost of £3,500, in term time only for one night per week. A grant of £1,175 from WSCC plus the unused budget of c. £2,000k towards the cost of a youth worker would cover the cost for providing this service. It was RESOLVED and AGREED to support these proposals with the costs being divided between this year and next year's budgets. Reinstatement of a Youth Club Management Committee deferred to next meeting.</p>	
95.	<p>Sports and Social Club</p> <p>Celebrations for the Queens Diamond Jubilee deferred to next meeting.</p>	
96.	<p>Reports from representatives on outside bodies</p> <p>Mrs Dennis was disappointed that she had not received notification of a Police Forum meeting held recently.</p>	
97.	<p>Reports from committees - There were none.</p>	
98.	<p>Consultations</p> <p>98.1 The 'Statement of Community Involvement' sets out best practice for the MSDC to use when engaging with the local community. Response submitted.</p> <p>98.2 Outcome from WSCC Local Bus Services consultation. The 81 bus service will be reviewed in spring 2012. Councillors were pleased to hear of reinstatement of a Sunday service commencing on the 4 September.</p> <p>98.3 Community Engagement in the District Plan for Mid Sussex. Deadline 30.9.11. Mr Ruse and Ms Chapman to prepare a response.</p>	SC/GR
99.	<p>Correspondence</p> <p>99.1 Mid Sussex Rural Links meeting Tuesday the 27 September, Scaynes Hill Village Centre – Ms Chapman and the Clerk confirmed their attendance.</p> <p>99.2 Relocation of litter bin – correspondence from Mr C Izard. Mrs Chalk to contact WSCC with a view to installing a bin within school grounds near entrance.</p>	RC
100.	<p>Chairman's announcements - Items for information</p> <p>Councillors agreed that meetings will not commence before 7.30pm.</p>	
101.	<p>Future meeting dates</p> <p>Pavilion Refurbishment Working Party – to be advised</p> <p>Emergency Planning Committee – to be advised</p> <p>Ardingly Parish Council – 4 October 2011</p> <p>Ardingly Parish Council – 1 November 2011</p> <p>Ardingly Parish Council – 6 December 2011</p> <p>Recreation Ground Committee – September 2011</p> <p>Environment Committee – 12 October 2011</p> <p>Finance Committee – November 2011</p> <p>Traffic Committee – to be advised</p> <p>Communications Committee – to be advised</p> <p>Village Plan Monitoring Committee – to be advised</p>	

CONFIRMED MINUTES

SIGNED DATED