

# ARDINGLY PARISH COUNCIL

Parish Clerk: Anne Rumble

Tel: 01444-459713

Email: [annerumble@msn.com](mailto:annerumble@msn.com)

Office: Tuesdays 10 am - 12 noon in Hapstead Hall, Ardingly

Minutes of a meeting of Ardingly Parish Council, held on Tuesday, 11 January 2011 in the Reading Room at Hapstead Hall.

## MINUTES

<p>Present: Mr G Ruse (Chair) Mr M Brixey Mrs R Chalk Ms S Chapman Mrs P Dennis</p>	<p>Mr K Monk Mrs F Rocks Mr W Meldrum Mr D Walker</p>	<p>In attendance: Mrs A Rumble (Clerk) No members of the public</p>
<p>Mrs R Jarvis, RFO(part) Mr M Curtis – Sports &amp; Social Club (part)</p>		

<b>174.</b>	<p><b>Questions/comments from members of the public</b> No members of the public in attendance.</p>	
<b>175.</b>	<p><b>To accept apologies for absence</b> Mr T Clement and Mr D Hadden.</p>	
<b>176.</b>	<p><b>Declaration of Interests</b> Mrs Rocks declared an interest in Item 188.2 Planning Applications – AR/03974/FUL. Mr Brixey declared an interest in Item 191 – Sports &amp; Social Club (Re: South of England Showground).</p>	
<b>177.</b>	<p><b>To confirm and sign the minutes of the meeting held on Tuesday, 7 December 2010</b> Chair called for approval of the minutes of the Council meeting held on 7 December 2010. With one alteration these were AGREED and the minutes were signed by the Chair as being a true record of that meeting.</p>	
<b>178.</b>	<p><b>Matters arising from previous minutes</b> Butchers Shaw – AR/10/03353/FUL – Recommended refusal. Noted that application withdrawn. Wildlife &amp; Countryside Act 1981 - Application for Definitive Map Modification Order for the addition of a footpath in Ardingly, West Sussex. Application no. DMMO 4/09 – response submitted (13.12.10) noted.</p>	
<b>179.</b>	<p><b>Financial matters</b> 179.1 Any grant/donation requests – none. 179.2 Schedule of Payments - Schedule of payments circulated prior to the meeting. Proposed by Mr Monk, seconded by Mr Ruse and AGREED that payment be made. 179.3 Councillor Training – Because Mr Hadden was not in attendance, agreed to reschedule to next meeting. Chair recommended that new councillors should attend training events. 179.4 Insurance quotations; Zurich Parish Council Insurance &amp; Came and Company Parish Council Insurance (Aviva) – AGREED to postpone review owing to recent insurance claim (See item 184.2). Noted that quotation from Zurich was still outstanding. 179.5 Expenditure – Carols under the oak tree – Section 137. A summary of expenditure and income was provided by Mrs Chalk. Noted that the event would break even. The Chair thanked organisers, especially Mrs Chalk for another successful event. Letter of appreciation to be sent to Bartletts for their assistance. 179.6 Financial Regulations – Contractors appointed by the Parish Council be suitably qualified and experienced to undertake works.</p>	<p><b>Clerk</b> <b>Clerk/RFO</b></p>
<b>180.</b>	<p><b>Parish Council Elections – May 2011</b> Canvassing/Advertising – NALC Legal Topic Note LTN8 – Elections circulated prior to the meeting. Clerk reported that next scheduled elections will be held on 5 May 2011. Further information can be found on Mid Sussex District Council website.</p>	
<b>181.</b>	<p><b>Christmas Planning 2011</b> Good progress being made on this year's activities. Letter of appreciation to be sent to Mr Overy for his assistance with the Christmas tree illuminations. Proposed by Mr Monk, seconded by Mr Brixey that payment of £15 be made to Mr Overy for use of service utilities.</p>	<p><b>Clerk/RFO</b></p>

182.	<p><b>Hapstead Hall</b></p> <p>Mr Monk reported that on recommendation, an additional estimate had been obtained for improvements to exterior lighting around the hall. Two quotations received from Mr Bates c.£750 and Mr Drayton £330. Proposed by Mr Meldrum, seconded by Mrs Chalk and AGREED to accept Mr Drayton's estimate of £330. (Ref: Item 63 (Mins. 6.7.10), Item 88 (Mins. 7.9.10), Item 136 (Mins. 2.11.10)). <i>Mrs Jarvis left the meeting.</i></p>	KM
183.	<p><b>Village Plan</b></p> <p>183.1 Community 21 Project Pilot AiRS – Ms Chapman attendance confirmed. Financial report for Village Plan provided by Ms Chapman; confirmed an over spend of £160. Councillors APPROVED over spend of £160 and agreed that the project had been successful and represented good value for money. A small amount of revenue may be obtained from sale of spare village plan documents.</p>	
184.	<p><b>Recreation Ground</b></p> <p>184.1 Pavilion Refurbishment Working Party. A progress report was received. Next meeting to be held on 19 January 2011.</p> <p>184.2 Winter damage – Mr Brixey reported that freezing weather leading up to Christmas had caused water to freeze in pipes and expand leading to water damage in the pavilion. Urgent remedial work was undertaken and estimates submitted to Council's Insurers.</p>	
185.	<p><b>Environmental Issues</b></p> <p>Ms Chapman reported on the Eco Fair to be held at the Church Centre on Saturday, 26 March 2011. AGREED that letters of gratitude be sent to volunteers who help maintain the village flora. To calculate the cost of vandalism, AGREED that future disbursements be identified on Schedule of Payments.</p>	SC/Chair RFO
186.	<p><b>Communications Committee</b></p> <p>186.1 Village Voice – Comments received had been positive on the new layout. Deadline for editorials for spring issue - 21 February 2011.</p> <p>186.2 Website – progress continuing.</p>	
187.	<p><b>Traffic Sub-Committee</b></p> <p>A section of the community was in contact with Living Streets, a charity set up for pedestrians to create safer streets. Once development of replacement asphalt plant is complete, AGREED that the Clerk will contact WSCC requesting details of HGV movements from Hanson Aggregates, a condition following grant of planning permission.</p>	Clerk
188.	<p><b>To consider planning matters</b></p> <p><u>MSDC</u></p> <p>188.1 <u>Decisions</u></p> <p>AR/10/03535/TCA Jordans, Church Lane Fell 2 Cupressus Leylandii – GRANTED</p> <p>AR/10/03379/EOT – Wakehurst Place, Selsfield Road To extend time limit of 07/02996/FUL. Minor alteration to entrance path to improve visitor flow and reduce queuing outside to enable; revise to internal layout to improve and provide better and more integrated ticketing and visitor information facilities – GRANTED.</p> <p>AR/10/03023/FUL – Ardingly College, College Road Revised description: Proposed new prep school and sixth form boarding houses across two phases. Proposed new arrival and drop off point including demolition of Snow Building. (Proposed new Grounds Maintenance Building removed from scheme) – GRANTED.</p> <p>AR/10/03327/FUL - Little Deerswood, High Street. Erection of a 1 bay timber framed garage – GRANTED.</p> <p>AR/10/03135/FUL – Oak Garages, Street Lane – WITHDRAWN.</p> <p>AR/10/03234/con – Garage Block, Street Lane – WITHDRAWN.</p> <p>188.2 <u>Applications</u></p> <p>AR/10/03726/FUL4 Munnion Road two storey rear extension – <u>Recommend Approval</u>.</p> <p>AR/10/03519/LBC – Ardingly College, College Rd., Erection of new fire escape stair, widening of current window opening to accommodate new fire door on 3<sup>rd</sup> floor, rearrangement of ablutions on 3<sup>rd</sup> floor, new partition wall on second floor. <u>Recommend Approval</u>.</p> <p>AR/10/03650/LBC – Bolney Farmhouse, Selsfield Rd.,</p>	

	<p>Installation of internal and external insulation to North west wall - <u>Recommend Approval</u>. AR/10/03868/FUL – 3 Bingham's Green Cottages, Lindfield Road</p> <p>Construction of two single garages - <u>Recommend Approval</u>. AR/10/03974/FUL – Knowles Barn, Street Lane</p> <p>Proposed refurbishment and alterations to existing single annexe to form family accommodation/ancillary to Knowles Barn. Planning Committee to arrange a site visit.</p> <p>183.3 Section 106 – Formal Sport</p> <p>The process for making an application for these funds noted.</p>	<b>Planning Committee</b>
<b>189.</b>	<p><b>Village Guide</b></p> <p>No progress had been made.</p>	
<b>190.</b>	<p><b>Youth Activities</b></p> <p>190.1 Opening of multicourts in holidays – A brief discussion developed on supervision of the multicourts during holidays.</p> <p>190.2 Youth Services/funding proposal (SC) - It was unanimously AGREED to ACCEPT the funding proposal, with one amendment. This proposal includes free use of the pavilion and financial contribution for 2011/12 of £2,000 funded by this year's unused allocation for a youth worker, plus next year's allocation.</p>	
<b>191.</b>	<p><b>Sports and Social Club</b></p> <p><i>The meeting closed.</i></p> <p>The Chair welcomed Mr Curtis. Mr Curtis gave an update, in particular on ideas/date for the village fete, including background information and timetable usage of the tennis courts. Other matters raised; installation of a tennis hut for storage and refreshments and opening of the multicourts.</p> <p><i>The meeting opened.</i></p> <p>Councillors proposed to support the village fete to be held on Saturday, 10 September 2011 and to explore any planning issues with regard to the installation of a hut in the recreation ground. AGREED that the multicourts be opened during half term. Final details to be discussed at next meeting.</p> <p><i>Mr Curtis left the meeting.</i></p>	<b>Clerk</b>
<b>192.</b>	<p><b>Reports from representatives on outside bodies</b></p> <p>192.1 Attendance at a meeting with WSCC Youth Services, 13 December 2010 (see item 190.2).</p>	
<b>193.</b>	<p><b>Reports from committees</b></p> <p>Emergency Planning Committee – To approve the draft Local Winter Management Plan prior to submission to WSCC – Document approved in principle. Any amendments to be notified to Mr Meldrum as soon as possible. Notices to be displayed advising members of the public of the winter maintenance programme. Emergency Recovery Plan progressing.</p>	<b>WM</b>
<b>194.</b>	<p><b>Correspondence</b></p> <p>The Localism Bill Published 15<sup>th</sup> December 2010 – The Localism Bill has now been published and contains much of direct interest to all Parish Councils. The actual Bill can be viewed at <a href="http://services.parliament.uk/bills/2010-11/localism.html">http://services.parliament.uk/bills/2010-11/localism.html</a>. The provisions relating to neighbourhood planning have much potential importance was noted.</p>	
<b>195.</b>	<p><b>Chairman's announcements - Items for information</b></p> <p>Mrs Dennis confirmed her attendance at the Police Neighbourhood Panel meeting on 13 January. Increase in the amount of crime reported through Farmwatch. Immense gratitude to Pat Killian for clearing snow from footpaths in the village. Consideration was given to a request from children of parents who had lived in the village for a memorial to them. Future agenda items; Councillor Training.</p>	<b>Clerk</b>
<b>196.</b>	<p><b>Future meeting dates</b></p> <p>196.1 Date of Annual Parish Meeting 3 May 2011 – annual reports requested from Chairs. AGM of Parish Council – 10 May 2011.</p> <p>Pavilion Refurbishment Working Party – 19 January 2011</p> <p>Emergency Planning Committee – to be advised</p> <p>Ardingly Parish Council – 1 February 2011</p> <p>Ardingly Parish Council – 1 March 2011</p> <p>Recreation Ground Committee – February 2011</p> <p>Environment Committee – 13 April 2011</p> <p>Finance Committee – April 2011</p>	<b>Chairs/ALL</b>